

THE LIFE WITHIN

O₂ Cocoon

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Welcome to your new O₂ Cocoon

Thanks for buying the O₂ Cocoon. You're in for a treat. You've got so much more than just a fantastic music phone. It's an extraordinary piece of technology, delivered in a cool, sleek style.

Once you've been through this guide, you'll be able to make and receive phone calls, listen to music, download all kinds of media, send text and multimedia messages, take photos, record videos and much, much more. And the phone's controls are arranged logically, in a familiar way, so you'll get to grips with the easy menus very quickly.

No doubt you'll have already found and read the smaller guide included within the Cocoon box to help you get it up and running. But this more detailed guide is well worth reading too, as it contains absolutely everything you need to know, so you can get the most life from your Cocoon. Get to know your phone inside and out, and be able to customise it, adapt it – make the Cocoon completely yours.

You'll find this guide very straightforward to use. The CD Rom format means that you'll be able to move easily between chapters, finding the information you need. And you can print it out, so you have it for handy reference for when you're not near a computer.

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Chapter 1

Before using your mobile

- What's in the box?
- Cocoon description
- The Nest
- External display
- Internal display
- Function keys
- Navigation key

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What's in the box?

Thanks for buying your O₂ Cocoon. We know you want to get started, exploring what your Cocoon can do. But before you do anything else, have a look in the box and check you have all the items shown below.



Mobile phone



Battery



Battery cover



Combined power lead and USB cable



The Nest



Hands-free kit including headphones



Pouch



Sharer (an adapter which allows two pairs of headphones to be used to listen to music on your Cocoon)



Charger, with UK and European adapters



Aerial



CD Rom



O₂ Cocoon quick start guide

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Cocoon description

Closed view



Inside view



Cocoon tip

When the flip is closed and you receive an incoming call, use the volume wheel to silence the ringtone.

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Left side view



Help hint

For details on the memory card click [here](#).

Right side view



*The slide key lock is only active when your O2 Cocoon is closed as it only affects the outside keys. If your mobile is open, the slide lock key becomes inactive.

[Click here to return to contents page.](#)

Cocoon tip

Use the control keys to manage the music player or silence the alarm. To find out more about these keys click [here](#). For more about the music player click [here](#). And to find out about the clock and alarm click [here](#).

Back view



The Nest

The Nest is another one of those special things that makes your O₂ Cocoon really stand out. It's a dock into which you can place your Cocoon, so it's safely secured.

You can charge your Cocoon's battery while it's resting in the Nest. Or with a touch of a button it can become a stylish upright alarm clock radio, and MP3 player. You'll be able to see the time, alarm, the radio station or the name of the artist you're listening to, displayed on your Cocoon's pristine white skin.

Check out the music player section of this guide [here](#), and the alarms section [here](#).

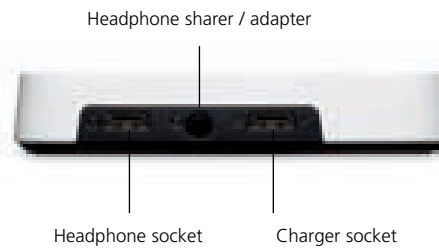


Placing the O₂ Cocoon in its Nest

Simply lower the Cocoon into its Nest until you hear it click into place. Make sure that the charger plug on the Nest is lined up with the charging socket on the mobile.



Back view



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External display

When the O₂ Cocoon's flip is closed, an external display will show you the icons for any alarm that you've set, any calls you've missed, new messages you've received, whether the vibrate only profile is activated, and what the battery status is.

And of course, beneath the Cocoon's white skin is a scrolling LED display which will pulse with light, to alert you to your incoming calls, text messages, any alarms if you've set them and the time.








Icons – Click here to find out more

LED – alerting you to incoming calls and incoming messages, missed calls and messages, the current time and alarm time

Please note

- To set the correct time on the your O₂ Cocoon click [here](#)
- For further details on the scrolling LED click [here](#)

External display icons

-  When lit, indicates an alarm has been set
-  Indicates a new email or message
-  Indicates you've missed a call
-  The icon will illuminate blue when charging and red when the battery is low
-  Informs you that that the vibration only profile is active

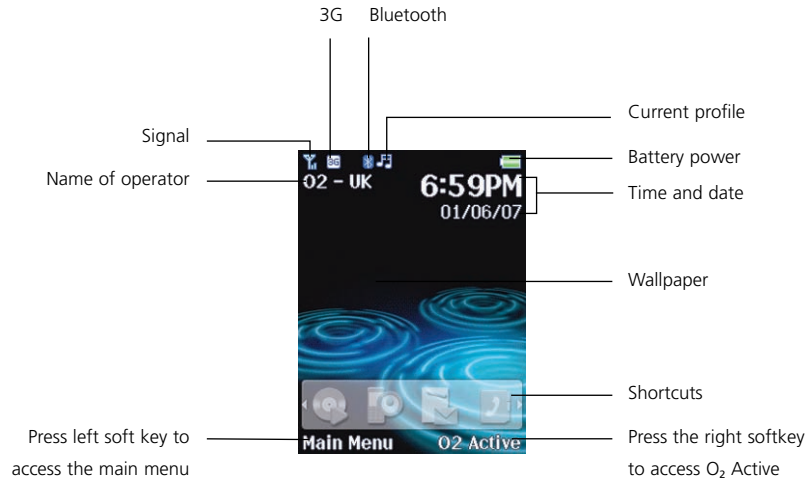
Please note

For these icons to be active, your handset will need to be turned on.

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Internal display









Cocoon's internal display shows icons for the signal strength of our network, battery power, any alarms you might have set, the current time and the current profile you're using. The screen will also alert you to incoming calls, emails, messages and missed calls.



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Internal display icons

-  **Signal strength** The number of bars shows signal strength
-  **Battery** Current battery charge level
-  **3G network** The 3G icon shows when you are in an area with 3G coverage. In this area, you can make and receive video calls and access O₂ Active at faster speeds
-  **GPRS** When a 3G network is not available, your O₂ Cocoon uses an available 2G network
-  **Bluetooth** Indicates that Bluetooth is active
-  **USB** Indicates that the USB cable is connected
-  **Message** Indicates that a text message has been received or that there are unread messages
-  **Media message** Indicates that a media message has been received or there are unread media messages
-  **Email** Indicates a new email or there are unread emails
-  **Voicemail** Indicates you have a voicemail message
-  **Messages are full** Your message inbox is full and you'll need to delete some
-  **Alarm** Appears when an alarm is set
-  **Normal** Shows the normal profile is in use. To set a different profile click [here](#)
-  **Loud** Shows that the loud profile is in use
-  **Vibrate only** Shows that the vibrate only profile is in use. To activate this profile from the standby screen, press and hold 

-  **Silent** Shows that the silent profile is in use
-  **Headset** Shows that the headset is in use
-  **Flight** Indicates the flight profile has been activated
-  **Music mode** The music profile is active. Click [here](#) for help on the music profile
-  **Car** Indicates your O₂ Cocoon is plugged into your hands-free car kit
-  **Divert** Appears when the call divert function is active
-  **Roaming** Indicates roaming has been activated (It is not your regular network)
-  **MicroSD card** Shows when the memory card has been inserted

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Function keys

Power on/off key

- Long press to turn your mobile on/off
- Press to reject an incoming call or cancel a call being dialled
- Press to return to the standby screen

Send/Answer key

- Press to dial or answer a call
- Press to access the list of the last missed / dialled / received calls

Centre key

- Press to select when browsing through the menu
- The centre key can be used as an alternative to the left soft key when selecting menu items

Left soft key

- Press to open up the main menu from the standby screen
- Press again to change how the main menu is viewed on screen – choose from / List / Grid / Large
- Press to select when browsing through lower menu levels

Right soft key

- To access O₂ Active from the standby screen
- Press to select [Back](#) when browsing through menu levels

Navigation key

- To browse through the menu
- For further details on the navigation key click [here](#)

Asterisk key

- To insert an asterisk
- To open the symbols menu whilst creating a text message
- To turn the silent profile on / off

0 / + key

- Press and hold to insert +
- To insert a space between words when writing a text message

key

- To insert #
- Press, when creating a text message, to access predictive text (T9) or manual text input
- Press and hold to activate or deactivate Bluetooth

Alphanumeric –

- Press to enter a digit

1 key

- We have preset Voicemail as a speed dial for you. Press and hold to access your voicemail messages.

Cocoon tip

If you are a Pay Monthly customer you can configure keys 2 – 9 as speed dial keys. For help on setting up speed dials click [here](#). If you're a Pay & Go customer these have been pre-configured for you. See your O2 welcome pack for more details.

Navigation key

When in standby mode, you can use the navigation keys to access shortcuts we have set up for you.



[Left / right / up](#) To access your shortcuts. For help on shortcuts click [here](#)

[Down](#) To access your contacts

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Chapter 2

Getting your Cocoon ready to use

- Inserting your SIM
- The battery
- Charging the battery
- Important battery information
- Inserting your memory card
- CD Rom and USB cable

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Inserting your SIM

Your O₂ Cocoon will always need to have a SIM card installed. The SIM card contains important information about your mobile and our network, and without it your Cocoon won't work.

If a SIM card is not installed, you will see the message [Please insert SIM card](#) on the mobile's screen.

Please look after your SIM card. Don't keep it near magnetic and electronic devices as that could interfere with the data it stores and the way it works with our network.

To install the SIM card into your Cocoon

- Turn your mobile over and release the battery cover by sliding the battery cover release catch on the side of your mobile. [Click here for details on the battery cover release catch](#)
- Lift the battery cover off the mobile
- Remove the battery from the mobile



Cocoon tip

Don't remove the battery when the mobile is on. You risk losing personal settings or data stored either on your SIM card or in the mobile's memory.

- Slide the SIM card in under the metal grooves in the SIM card slot. Make sure the SIM card's metal contacts are facing down and the cut corner is at the top left



Cocoon tip

Your SIM card can be easily damaged if its metal contacts become scratched. So take special care when holding or inserting it.

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The battery

Installing the battery

Insert the battery into the space at the back of your O₂ Cocoon ensuring the metal contacts are touching. Push it down until it sits securely. It should 'clip' into place.



Removing the battery

Using your fingernail release the battery and lift from the mobile.

Please note

The back cover of your mobile must be securely replaced. If the cover doesn't hold the battery in place, your mobile will not turn on or the battery may fall out during use.



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Charging the battery

You can make sure your O₂ Cocoon is always powered up by charging it in one of three ways: through the mains, a USB cable, or the Nest.

Mains power connection

Insert the charger's contact point into the slot on the left hand side of your mobile and plug the charger in at the socket.

Make sure you insert the charger the right way up.



USB cable

Your O₂ Cocoon's charger is a combined USB cable and charger so you can charge your handset at the mains or by connecting it to your computer.

- Insert the USB cable into your computer
- Now insert the charger's contact point into the slot on your O₂ Cocoon

Please note

Charging your Cocoon using the USB cable and computer will take over double the usual charging time.

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Using the Nest

- Plug your charger into the Nest
- Now insert your O₂ Cocoon into the nest to charge the battery



Cocoon tip

If you charge the battery fully when you recharge it, it will have a longer lifespan. It's much better than charging the battery frequently, for short periods of time.

Charging status

Internal display

Whilst charging, the battery level icon animates until fully charged.

If you charge your mobile while turned off, you will also be shown what percentage full the battery is.

When the battery is getting low, your O₂ Cocoon plays an alert sound to remind you to recharge it and will eventually turn off automatically.

External display

Red battery icon Your battery is low and you need to recharge, or you've just started recharging

Blue battery icon Your battery is being charged and has been for a while. The battery icon also lights up blue when it isn't charging so you know your O₂ Cocoon has enough power

Maximising battery life

To make your battery last longer, try the following tips

- Close the flip when you're not using your mobile
- Close the WAP (O₂ Active) connection when not in use
- Adjust the backlight timer and the screensaver settings. [Click here for more details on the internal and external displays](#)
- When you don't need the Bluetooth function, ensure it is turned off

Important battery information

- Don't remove the battery while your mobile is charging
- Do not over charge the Li-Ion battery, as this can result in a reduction in battery performance and life span
- Never store a battery near a fire
- Don't attempt to take the battery apart. Only use the battery approved by the manufacturer
- Never touch the battery terminals with a metallic object, as this can lead to short circuiting
- Take special care when carrying a battery in your pocket
- Misuse of the battery can lead to burns from hot temperatures and even explosion. Never drop or apply any physical shock to the battery as it may damage the battery and even cause a fire
- Please keep your battery out of children's reach and in a dry and cool area
- Store and charge your battery at room temperature. Extremes of temperature can prevent full charging and affect battery life and performance
- Since a battery is a consumable product, the operating time will gradually decrease through use
- Keep the terminals of the battery clean and dry
- When there is risk of lightning, remove the charger's plug from the socket to protect the mobile

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Inserting your memory card


The available internal memory on your O₂ Cocoon is approximately 2GB, enabling you to store loads of pictures, videos and MP3s.

In addition, your mobile has a slot for a removable MicroSD* memory card that adds greater storage to your mobile. Your Ccooon can take up to a 2GB MicroSD card. These cards are available from any O2 store.

Insert your memory card into your O₂ Cocoon by following these steps

- Remove the card slot cover from the right hand side of your mobile



- Insert the card with the metal contacts facing upwards and push into place
- Replace the cover
- Check that your mobile recognises your memory card as  should appear on the internal display

To remove the MicroSD memory card, open the cover and press the card to release.

*This may be referred to as Trans-Flash or T-Flash memory by some manufacturers.

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CD Rom and USB cable

You've found the CD Rom and USB cable in the box. But have you installed all the software so you can benefit from synching?

By installing the software, you'll be able to connect your O₂ Cocoon to your PC and download selected digital images, even back-up your contacts from your SIM card, download MP3 files and video clips to your mobile and much more.

It's extra security for those files you do not want to lose.

Make sure you've installed

- O2 PC Suite
- Quicktime 7
- Windows Media Player 11

To find out how to sync your O₂ Cocoon and your PC click [here](#) to find all the details.

Please note

- The CD Rom and USB cable are not essential for using your mobile, so installation is up to you but your computer will not recognise your Cocoon, when plugged in, unless you've installed the PC suite
- Your mobile may not recognise the USB cable if it is connected while an application is running. Only connect the USB data cable when in standby mode
- You may not be able to download certain applications such as games, ringtones or wallpapers to your PC for copyright reasons
- Windows may ask you if you would like to accept this installation, in which case you should select accept

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Chapter 3

Basic functions


- Turning your mobile on
- Turning your mobile off
- The menu
- Shortcuts
- Main menu map

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Turning your mobile on

When the SIM card is installed



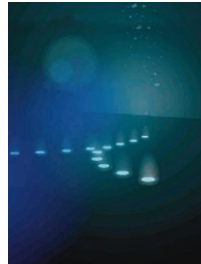
- Press and hold  until the screen turns on
- You can now use your mobile

Cocoon tips

- Protect your SIM card by using a PIN code. Once it is activated, you'll need to enter your 4-digit PIN each time you turn on your mobile. Be careful though. If you enter an incorrect PIN code three times in a row, your SIM card will become locked, and you'll have to enter a PUK code to unlock it. To get a PUK code, you'll need to contact O2 Customer Service or visit o2.co.uk/PUK and follow the instructions. For more information about PIN codes [click here](#)
- When you turn your mobile on or off, you'll hear the welcome / goodbye sound. To turn this sound off, [click here](#)

Turning your mobile off

When the SIM card is installed



- Press and hold  until the screen turns off

Please note

If the message [BATTERY EMPTY PLEASE RECHARGE](#) is displayed, the mobile will turn itself off and you will need to charge the battery.

If the battery is removed when the mobile is on, any unsaved messages could be lost and the SIM card's memory might be damaged.

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The menu

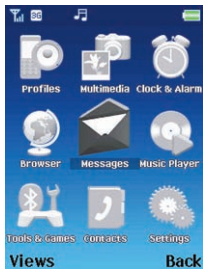
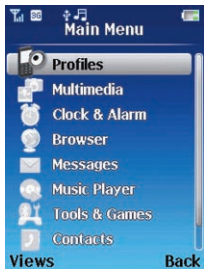
When your mobile is in standby mode, press the left soft key to select and access the [Main Menu](#)

- Scroll to the menu icon you require using the navigation key
- Press ● to enter the highlighted menu icon



Cocoon tip

You can change how you view the main menu – press the left soft key to select [Views](#). Scroll to [List View](#) / [Grid View](#) / [Large View](#) and press ● to select.




- Press the right soft key to select [Back](#) or press ○ briefly to return to the standby screen

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Shortcuts

To make it easier for you to access what you want, we've also set up a shortcuts menu on the standby screen.

You can personalise your shortcuts menu by removing, replacing and adding new icons so you can access the menus you use more often more quickly.

- When your mobile is in standby mode, press left or right on the navigation key to access the shortcuts menu
- Scroll to the menu icon you require, and once highlighted press ● to access
- Press the right soft key to select [Back](#) or press  briefly to return to the standby screen

Personalise your shortcuts menu

- Press left or right on the navigation key to access the shortcuts display bar, then press the right soft key to select [Manage](#) – you're now in the Manage Shortcuts menu

To replace a shortcut

- Scroll to highlight a shortcut and select [Change](#)
- Scroll to [Replace](#) and select
- Now scroll to highlight your preferred shortcut and press ● to select
- Your preferred shortcut is now saved

To remove a shortcut

- Scroll to highlight a shortcut and select [Change](#) – [Remove](#)
- Confirm by pressing the left soft key to select [Yes](#)

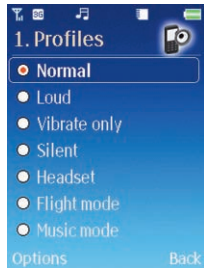
Add a new shortcut

Add a new shortcut, even a contact – you can even set their picture in the shortcut menu.

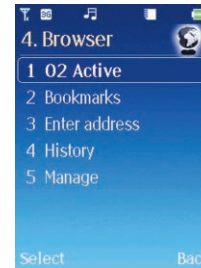
- Scroll to an empty shortcut – [Add Shortcut](#) – and press the left soft key to select [Add](#)
- Scroll to highlight a shortcut listed and press the left soft key to select

Main menu map

Profiles



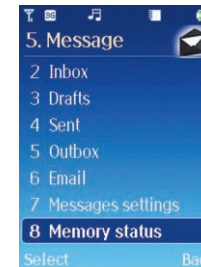
Browser



Multimedia



Messages

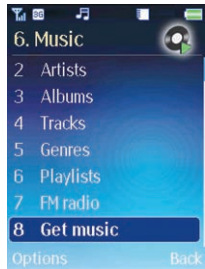
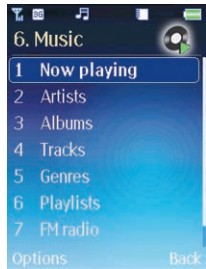


Clock & Alarm



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Music Player



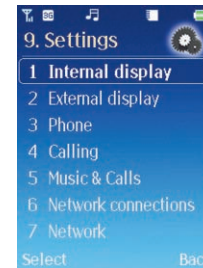
Contacts



Tools & Games



Settings



If you have a new SIM card, you will have the O2 option.
If your SIM is old, you will not see this.

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Chapter 4

Before using your mobile

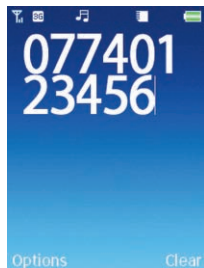
- The basics – making and ending calls
- During a call
- Voice in-call menu
- Video in-call menu
- Voicemail 901

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The basics

Making a call

- Open the flip and ensure that the standby screen is shown on the main display
- Enter a phone number



- If you make a mistake while dialling, you can erase the last number you entered by pressing the right soft key to select [Clear](#)
- Once you've entered the number, press . Your O₂ Cocoon will then dial

Cocoon tip

You can also make a call when the hands-free kit is connected. Before you make a call, attach the hands-free headset. The should appear on the internal display screen. Now make a call as described above.

Ending a call

- Press or if the flip* is activated, close the handset to end a call
- If the hands-free kit is connected, press the button on the headset to finish the call or press , or if the flip is activated just close the handset.

Receiving calls

Answering a call

- To answer a call open the flip* or if the flip is already open or not activated, press , or the left soft key to select [Accept](#)
- The caller's number will be shown unless hidden, and their name and caller image if saved to your contacts. For further help on contacts [click here](#)

Cocoon tip

If your headset is connected, just press the button on the hands-free kit to accept.

To reject a call

- Reject an incoming call by pressing

Cocoon tips

- If you can't take a call but don't want the caller to know you've rejected them select [Silent](#). The caller will continue to hear the dialling tone and you won't be disturbed
- You can't reject an incoming call when the flip is closed. Just turn the volume down using the volume wheel
- Don't miss any important calls by rejecting or silencing them – set your voicemail. For more details on your Voicemail 901 service [click here](#)

*Please note

If the flip function has not been activated, you can't answer a call or end a call or cancel dialling by closing the flip. For more details on activating or cancelling the flip function [click here](#).

For further help and tips on how you can answer voice calls [click here](#).

Making a video call*

- Open the flip and ensure that the standby screen is shown on the main display
- Once you've entered a telephone number select [Options – Video Call](#)

If your call is accepted by your contact, you'll see their face in your main display. You can also see yourself in a thumbnail screen at the bottom right of the display.

Please note

If the other person does not have a 3G phone or video calling isn't enabled on their handset, a message will be displayed on your mobile's screen [Video Call is not available Try Voice Call?](#). Select [Yes](#) or [No](#).

Receiving a video call*


When the flip is closed

- If your O₂ Cocoon's flip** is closed when you receive a video call, your external display will alert you to an incoming call. Just open the flip to start the video call

When the flip isn't activated

- Your mobile will alert you to an incoming call
- Open the flip – now follow the instructions below for when the flip is open

When the flip is open

- If someone makes a video call to you, your screen will say [Video call](#) – their number will also be shown unless hidden, and their name and caller image if saved to your contacts. For further details on contacts [click here](#)
- Press the left soft key to select [Accept](#) or press the right soft key to select [Silent](#)
- To reject the call press 



For further help and tips on video calls [click here](#).

* Only available with 3G coverage. If this doesn't work please contact O2 Customer Service.

** If the flip function has not been activated, you can't accept or end a call or cancel dialling by closing the flip. For more details on activating or cancelling the flip function [click here](#).

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Making an international call

- Press and hold  until [+](#) appears on the screen
- Enter the recipient's country code, area code and phone number
- Press  to dial the number

Please note

Make international video calls to friends, family and colleagues overseas – just remember the country code.

Emergency calls

- To call emergency services, enter [112](#) (the international emergency number) or [999](#)
- Then press  to dial the call

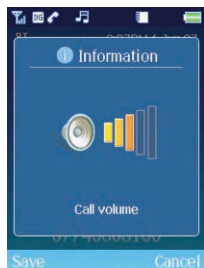
You can make an emergency call even if your mobile is locked or cannot access your network, so long as you are within range of a network type supported by your mobile.

During a call

Your O₂ Cocoon puts several features at your fingertips while you're making a call.


Adjusting the earpiece volume

- During a call, scroll the volume wheel up and down to adjust the call volume



For further details on the volume wheel click [here](#).


Mute

- Select [Options – Mute](#).  will be displayed in the internal display screen
- To restore the microphone's function, select [Options – Mute off](#)

Cocoon tip

For video calls press the right soft key to select [Mute / Unmute](#).

Loudspeaker*

- Press the right soft key to select [Loudsp.](#) You'll be able to hear the caller's voice and you can speak to them without holding the phone near your ear
- A speaker icon  appear on screen
- To restore the handset speaker function, press the right soft key to select [Handset](#)

Please note


If you are connected to a Bluetooth headset or hands-free kit, you won't be able to activate the loudspeaker.

*Not an option for video calling.

[Click here to return to contents page.](#)

Making a second call*

To make a second call

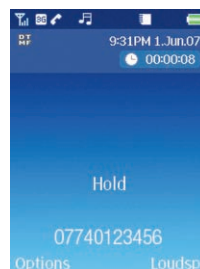
- Enter the phone number or select one from your contacts by selecting [Options – View Contacts](#). For further info click [here](#) to refer to the in-call menu
- Press  to call

The currently active call is automatically placed on hold. However, if there is already an active call and another on hold, this action will fail.

Putting a call on hold*

When the call is active


- Press the left soft key to select [Options](#), then select [Hold](#) to put the active call on hold.




When the call is on hold

- Select [Options – Unhold](#) to resume the call

When there is an active call and a call on hold

- To swap between the calls scroll to the relevant number and select [Options – Swap](#) to resume the call that is on hold, and put the active call on hold. Alternatively, scroll and highlight the number you require and press  to swap

 Identifies that the call is on hold

 This call is currently active call

* Not available for video calling.

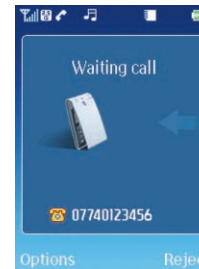
Conference

- Select [Options](#) then scroll to [Join](#) and select to connect all 3 parties

If your Cocoon shows the message [Join failed](#) please contact O2 Customer Service for further details on this function.


Call waiting*

If you receive an incoming call whilst you are on the phone, a tone will sound through the earpiece and the display will show that a second call is currently waiting.



You can handle the waiting call and currently active call in the following ways.

Answer the waiting call

- Press  or select [Options](#) – [Accept](#). The currently active call will automatically be placed on hold
- If there's already an active call and a call on hold, select [Options](#) – [End & Next](#) to answer the waiting call. The active call will be disconnected but the call on hold will remain

Reject the waiting call

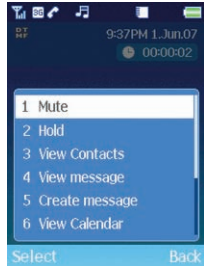
- Select [Reject](#)

*Not available for video calling.

[Click here to return to contents page.](#)

Voice in-call menu

- Press the left soft key during a call to select [Options](#) and enter the in-call menu
- Scroll to the desired item using the navigation key – please see the list below



[Mute / Mute off](#) Activate or cancel the silent mode

[Hold / Unhold](#) Enables you to toggle the call status

[View contacts](#) Select to enter the contacts menu to find a contact

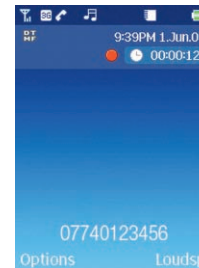
[View message](#) Select to enter your Inbox. For further details on messaging [click here](#)

[Create message](#) Select to enter the text messaging screen. For help on creating a text message [click here](#)

[View calendar](#) Useful so you don't double book. For info on the calendar [click here](#)

[Notepad](#) Take notes during a call. [Click here](#) for further details on notepad

[Voice recording / Stop recording](#) Select to start recording your conversation. You'll know your O₂ Cocoon is recording as the  symbol will appear on screen. For further information on a voice recording [click here](#)



[DTMF off / DTMF on](#) When your mobile connects to other devices or services, you can send DTMF (Dual Tone Modulation Frequency) strings. DTMF strings are keypad tones that are sent via the microphone as you dial another number. Your mobile will emit the tones to communicate with answering machines, pagers etc.

[Disconnect](#) Select to end the current call, the active call or all calls

[Click here to return to contents page.](#)

Video in-call menu

- Select [Options](#) during a video call and enter the in-call menu
- Scroll down using the navigation key and select one of the options below

[View contacts](#) Select to enter the contacts menu and find a number

[View message](#) Select to enter your Inbox. For further details on messaging click here

[Create message](#) Select to enter the text messaging screen. For help on creating a text message click here

[View calendar](#) Useful so you don't double book. For info on the calendar click here

[Notepad](#) Take notes during a call. Click here for further details on notepad

[Camera off / on](#) You decide whether the recipient of your video call sees an image of you or not on their mobile

[Mute / Mute off](#) Activate or cancel the silent mode

[Advanced settings](#) Select to go through to the video advanced settings menu.

Main display

Decide what appears in the main display.

- **Partner main** The other person's image will appear in the main display and you'll appear as a thumbnail in the corner
- **Main picture** Your image will appear in the main display and the caller / recipient will be viewed as a thumbnail
- **Partner only** Select so only the other person can be viewed on screen
- **Only my picture** Remove the other person from the display and show only you

Images instead

Instead of showing your face on screen, scroll through your pictures and choose a photo instead.

- Scroll to Images instead and select [Options – Customise](#)
- Scroll through all your images available and select
- To save select [Options – Save](#)

Cocoon tips

- Some files are too large to be selected
- To reset select [Options – Reset to default](#)
- After each change select [Options – Save](#)

[Hold / Unhold](#) Enables you to toggle the call status


[Click here to return to contents page.](#)

Voicemail 901



This service takes messages for you when your O₂ Cocoon is switched off, engaged, you don't answer a call or you are out of signal range.

To set up voicemail

Voicemail must be activated before you can use it.

- To activate on a Pay Monthly tariff, enter [1750](#) and then press 
- If you're a Pay & Go customer, your Voicemail 901 service is already activated

To listen to your voicemail messages

- In the standby mode, press and hold  to dial your voicemail
- Alternatively, simply dial [901](#) and press 

For further information on call forwarding to your voicemail 901, [click here](#) or check out your O2 welcome pack.

To retrieve your voicemail messages when abroad dial [0044 7802 090 100](#).

Chapter 5

Profiles

- Selecting a profile
- Customise your profile
- Reset your profile settings

[Click here to return to contents page.](#)

Profiles

Your O₂ Cocoon is waiting for your personal touch. Set a ringtone and a volume level to suit you. Give different ringtones to particular people in your Contacts. It's another way to make the O₂ Cocoon uniquely yours.

In this section, we'll tell you how to adjust your profile on the mobile, and the way you're alerted when calls and messages arrive.

- Scroll to [Profiles](#) in the main menu and press ● to select
- Now scroll to the profile that best suits the environment you're in and press ● to activate

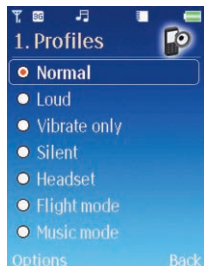
Cocoon tip

There's a quicker route to access profiles from the standby screen. [Click here](#) for more details.


[Click here to return to contents page.](#)

Selecting a profile

Choose from the following




Normal

This is the default profile. Once activated, the display's status bar shows the  icon.


Loud

The options in this profile have been preset to suit conditions where it is difficult to hear, like an outdoor activity e.g. the highest volume ringtone or activation of both ringtone and vibrating alerts.

Once activated, the internal display's status bar shows  and the word **Loud** appears on the standby screen.

Vibrate only

The ideal profile when you don't want to disturb anyone but you can't miss a call. For instance in the cinema.

Once activated the display's status bar shows  and the words **Vibrate only** appear on the standby screen.

Silent

Sets all phone noises to minimum. Ideal if you're relaxing, or in a quiet environment – we're thinking the quiet carriage on the train!


 appears in the status bar and **Silent** appears on the screen once activated.

Cocoon tip

To activate this profile from the standby screen, press and hold .

[Click here to return to contents page.](#)

Headset


This profile is only active when a hands-free kit is attached to your mobile. Once activated, the display's status bar shows , and **Headset**.

Flight mode

There are times or places where mobile phones are prohibited, such as in an airplane.

By selecting flight mode, there will be no service available so you won't be able to make or receive calls, but you'll be able to continue using other features – listen to your audio files, play games you've already downloaded, view your images and videos, use the calendar and currency converter so you're prepared when you arrive at your destination.

In flight mode, your mobile won't emit radio waves and disturb other electronic systems. So keep listening, playing, and organising your day!

Once activated, the display's status bar shows  and the word **Flight mode** appears on the standby screen.


Please note

Some airlines may have restrictions as to when you may use electronic equipment during flight. For safety reasons, you must adhere to these restrictions at all times.

Music mode

If you want to listen to your music and have no interruptions, then select this profile. It's your 'do not disturb' to calls, messages or alarm tones.

When you've finished listening to your music player, your O₂ Cocoon details a summary of the calls and texts you've missed.

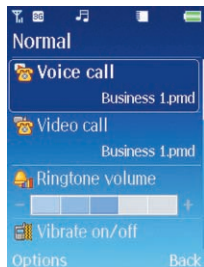
You'll know that this profile is selected as  appears in the status bar and **Music mode** appears on screen.

Customise your profile

Personalise each of the profiles to suit a particular environment, except vibrate only, silent, flight mode and music mode. Set the latest music track as your ringtone or alarm tone, increase the volume and enable the vibrate alert – it's over to you...

Just adjust the settings by following the instructions below.

- In the [Profiles](#) menu, scroll to highlight a particular profile – excluding vibrate only, silent, flight and music – and select [Options](#)
- Scroll to [Customise](#) and press ● to select
- You can now amend the following



Voice call

Choose the ringtone that sounds when you receive a voice call.

Please note

You'll only be selecting the voice call ringtone for that particular profile; it won't affect any of the other profiles or change any of your contact specific ringtones. For more information on customising a particular ringtone to one of your contacts click here.

- Select [Voice call](#) by pressing ●
- You can now choose from one of the default ringtones that we've saved to your mobile or one of the sounds you've recorded or received from others, or ringtones and other music tracks you've downloaded from O₂ Active

Help tips

- For info on sharing files by media messages click here, for Bluetooth click here, for O₂ Active click here or check out o2.co.uk or your welcome pack, and for details on recording your own sounds click here
- If you haven't added any ringtones or music files, you'll need to add them first
- Scroll through all the music files and sounds available and select [Options](#) – [Select](#)

Cocoon tip

You can listen to the sound file before you select it by choosing [Options](#) – [Play](#).

Video call

Choose the ringtone that'll alert you when you receive a video call. The instructions are the same as choosing a ringtone for voice calls – click here for help.

Ringtone volume

Select to amend the volume for incoming voice, music and video calls.

- Scroll to [Ringtone Volume](#) and press left and right on the navigation key to increase or decrease the volume level
- Once complete select [Save](#)

[Click here to return to contents page.](#)

Vibrate on / off

Decide whether your mobile vibrates or not.

- Scroll to [Vibrate on / off](#) and press ●
- Then select [Off](#) or [On](#) by pressing ●

Message sound

Select the tone for how your mobile alerts you when you receive a message. Just follow the on screen prompts.

Message volume

To adjust the volume of your message alert, press left and right on the navigation key to increase or decrease the volume level – don't forget to select [Save](#).

Alarm volume

To adjust the alarm volume on you O₂ Cocoon, press left and right on the navigation key to increase or decrease the volume level – don't forget to select [Save](#).

For help on setting your alarm clock click [here](#).

Key volume

You decide whether keypad tones play when keys are pressed. Use the navigation key to amend.

Message reminder

It isn't always convenient to read messages...but you don't want to forget about them. Set this tool to remind you about unread messages. You can choose between [Off](#), [Every 2 min](#) or [Every 5 min](#).

Power on / off sound

Select the tone for when you turn your mobile on and off.

Power on / off volume

Adjust the volume for when you turn your O₂ Cocoon on and off.

Cocoon tip

Don't forget to save all the settings you changed – select [Options](#) – [Save](#).

[Click here to return to contents page.](#)

Reset your profile settings

You can reset your profiles at anytime.

- Select [Profiles](#) from the main menu
- Scroll to highlight one of the profiles and select [Options – Reset to default](#)

Please note

You won't be able to reset vibrate only, silent, flight mode or music mode as you are unable to customise them.

[Click here to return to contents page.](#)

Chapter 6

Multimedia

- Pictures
- Video & Sounds
- Camera
- Video camera
- Other files
- Manage

[Click here to return to contents page.](#)

Multimedia

There's so much inside your O₂ Cocoon. It's already fitted with everything you could want in this multimedia age. Capture still and moving images, record sounds and voices, download games and music tracks, or use your O₂ Cocoon as an MP3 player.

Keeping them in one place means you can get to them easily and send them in all-singing, all-dancing multimedia messages, emails or by Bluetooth to friends and contacts. Otherwise keep them to simply refresh great memories.

This is not just a phone, this is hours of fun.

- Select [Multimedia](#) from the main menu



[Click here to return to contents page.](#)

Pictures

This library contains all the images, animations and photos you've saved. It's here that you can store and manage the files.


- Scroll to [Pictures](#) and select

Enter this menu, and there's a Default folder of images we've already saved for you, followed by your Daily Wallpaper folder and then the most recently saved images you've taken. If you haven't taken any pictures yet, then [click here](#) for the details.

For further details on the Daily Wallpaper folder [click here](#).

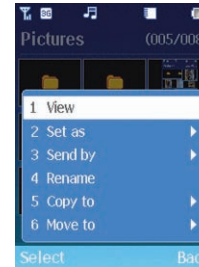
The images are displayed as thumbnails (small miniature versions of the photos you've taken), and the bottom of the screen displays the file name of the currently highlighted thumbnail as well as the file size.

Please note

If you've a memory card inserted into your O₂ Cocoon,  indicates that your pictures are saved to your MicroSD memory card rather than to your phone.

Managing your images

- Scroll through the images available using the navigation key
- Whilst viewing your selected image as a thumbnail, select [Options](#) and then select



[View](#) Select to view the highlighted thumbnail

[Set as](#) Set the image as either the wallpaper or screensaver for the internal display. For further details on the wallpaper [click here](#), and for the screensaver [click here](#)

Please note

If the image is saved to your memory card you can't set it as a wallpaper or screensaver. Copy the file across to your phone's memory first.

[Send by](#) If you like the image you've taken then send it to someone else, either in a media message, by email or via Bluetooth. For help on Media Messaging [click here](#), for email [click here](#), and for Bluetooth [click here](#)

[Rename](#) Select to rename the image you've highlighted

[Copy to](#) Copy the highlighted file to your phone or memory card

[Click here to return to contents page.](#)

[Move to](#) Move the highlighted file to your phone or memory card

[Delete](#) If you don't want the image then it's easy to delete, although you can't delete the pre-defined images/wallpapers already saved to your mobile – they're the ones saved in the Default folder

[Delete all](#) Select to delete all the images you've saved

[Slide show](#) View all the images you've saved one after the other as a slide show. You can pause and restart the slide show by selecting Pause and Play

[Properties](#) Select to view the name and size of the file, when it was taken, and the resolution

[Multiple select](#) Allows you to select more than one image at a time by scrolling to the ones you want and selecting them by pressing ● . Then select [Options](#) and choose to move or copy to another memory or delete. You can also choose to select or unselect all. Just follow the prompts

Please note

Be aware that some options are only available to images you have taken, received or downloaded. They're not available to predefined images/wallpapers saved to your mobile in the default folder. Protected content cannot be shared or transferred to any other device using Bluetooth or a USB cable.

For additional options scroll to highlight a picture and press ● to view, then select [Options](#) and choose from the list available including

[Lists](#) Select to return to the image list

[Zoom mode](#) Select to have a closer look at the image you've taken. If the picture is too big, use the navigation key to scroll around

[Click here to return to contents page.](#)

Video & Sounds

This library contains all the videos you've either taken or downloaded, and sounds that have been stored to the phone's memory or on to the additional memory card. In the music folder you'll find all the tracks you've loaded onto your O₂ Cocoon.

- Scroll to [Video & Sounds](#) and select

Reviewing your files

When you enter this menu there's a Default folder of sounds we've already saved for you, followed by your Music folder and then the most recently saved videos and voice recordings you've saved – all in alphabetical order.

Default

- Select default and scroll through all the saved files. The files are in alphabetical order and the bottom left of the screen indicates the file size
- The sounds in the default folder are rights protected so you are restricted to what you can do with them. Select [Options](#) and choose from the following



[Set as ringtone](#) Set as your O₂ Cocoon's main ringtone

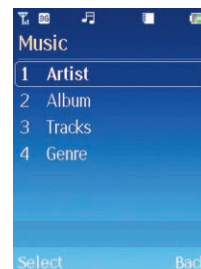
[Play](#) Select to listen to the sound file

Music

You'll need to add music to your O₂ Cocoon before you can access these files. For further information click [here](#).

Once you've added music, your O₂ Cocoon organises all your albums and tracks for you so you can find them easily.

- Scroll to [Music](#) and select
- You can now choose from the following



Artist

Select to see the alphabetical list of all the artists you've saved to your O₂ Cocoon

- Select [Artist](#), and select one from the list by pressing ●
- You'll be taken to the list of albums where that artist is featured
- Select a particular album to view all the tracks on that album
- Scroll through all the tracks and highlight one – for further options on managing your music tracks click [here](#)

[Click here to return to contents page.](#)

Album

View all the different albums you've loaded onto your mobile

- Select [Album](#) and then select one of the albums in the list
- You can now view all the tracks on that album
- Scroll through all the tracks and highlight one – for further options on managing your music tracks click [here](#)

Tracks

Know the name of the track rather than the artist? Then select tracks and scroll through the list available. For further options on managing your music tracks click [here](#).


Genre


In the mood for a particular kind of music, select genre and scroll through to find alternative, rock, pop or jazz – it's your music

- Select a particular genre of music – you can now view all the artists your O₂ Cocoon has saved under that genre
- Select an artist – then an album – and then scroll to a particular track
- For further help on managing your music tracks click [here](#)

Other sounds and videos

All other sounds you've recorded and all the videos you shot will be listed below. If you haven't recorded or filmed any then you'll need to do that first.

 Indicates a sound recording. For details on creating a recording click [here](#)

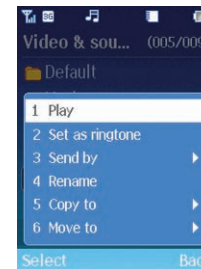
 This icon shows you it's a video file. To learn how to shoot a video click [here](#)

Managing your music tracks, videos and sounds

- Scroll through the sound and video files available using the navigation key
- Whilst scrolling through the lists, highlight one of the files and select [Options](#) and choose from the following

Please note

You are restricted to the options available for the pre-defined recordings. Click [here](#) to view the options related to the default file.



[Play](#) Select to listen to the sound file or play the video recording

[Set as ringtone](#) Set the sound file as your mobile's ringtone. This option is not available for video files

[Send by](#) Send the videos you've filmed or the latest music files to someone else, either in a media message, by email or via Bluetooth. For help on Media Messaging click [here](#), for email click [here](#), and for Bluetooth click [here](#)

[Rename](#) Select to rename the file you've highlighted

[Copy to](#) Copy the highlighted file to your phone or memory card

[Move to](#) Move the highlighted file to your phone or memory card

[Click here to return to contents page.](#)

[Delete](#) If you don't want the file then it's easy to delete, although you can't delete the pre-defined sound files already saved to your mobile – they're the ones saved in the Default folder

[Delete all](#) Select to delete all the sound files and video clips you've saved to your O₂ Cocoon

[Properties](#) Select to view the name and size of the file as well as the recording date

[Use video camera](#) This isn't available to sound files but you can select to shoot another video. For help on filming click here

[Multiple select](#) Allows you to select more than one sound file or video at a time by scrolling to the ones you want and selecting them by pressing ●. Then select [Options](#) and choose to move or copy to another memory or delete. You can also choose to select or unselect all. Just follow the prompts

[Click here to return to contents page.](#)

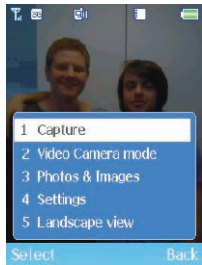
Camera

Your O₂ Cocoon has a 2 mega pixel camera with flash and zoom. It also has auto focus to ensure great photos are taken. Take pictures and then set them as your wallpaper, or send to others in a media message, by email or via Bluetooth.

- Select [Camera](#) – you can now view your subject through the viewfinder

Before you take your picture you've got some choices

- Select [Options](#) and choose from



[Capture](#) To take a picture

[Funny frames](#) Add cheeky borders to your images before you take them. This option is only available when taking a photo in a landscape format. To change formats, scroll down to Landscape View and select. Click [here](#) for help and advice on adding funny frames

[Video Camera mode](#) Select to change from camera stills to video camera mode

[Photos & Images](#) To view the photos and images you've previously saved

[Settings](#) Lets you scroll through and change the default settings before you take the photo: take your photo in black and white rather than colour; change the file size and name, and even get in the photo yourself. For further details on the camera settings click [here](#)

[Landscape view / Portrait view](#) Take a portrait or landscape shot

[Click here to return to contents page.](#)

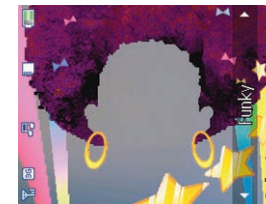
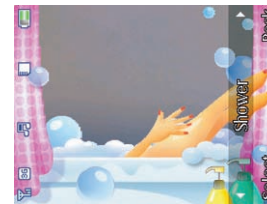
Adding funny frames

Funny frames don't work with some image sizes. To add a funny frame to your image you'll need the resolution to be 144 x 176 pixels. No need to change anything now though as your O₂ Cocoon makes all the necessary changes for you.

Please note

The funny frames option is only available when taking a photo in a landscape format. To change formats select [Camera](#) – [Options](#) – [Landscape view](#).

- Select [Funny Frames](#). If your camera is set to the wrong resolution, you'll be prompted to change. Just select [Yes](#)
- Scroll through the options available using the navigation key to add a cheeky border to your photo



- To select your border, press the left soft key

Please note

If you change your mind and don't want to add a frame to your picture or want to choose another, select [Options](#) – [No Frame](#) or [Change frame](#).

Camera settings

From the viewfinder screen select [Options – Settings](#), then scroll through and change the following

Flash

Change the settings for the flash on your O₂ Cocoon.

[Auto flash](#) The camera on your O₂ Cocoon will use the flash if required

[Lantern](#) Select to turn the light on permanently as you set the shot

[Flash on](#) The flash will go off each time you take a photo

[Flash off](#) Turn the flash off at all times

W/B (White Balance)

Change to fit the lighting environment, choose from [Auto](#) / [Daylight](#) / [Tungsten](#) / [Fluorescent](#).

Effect

Select to change the colour setting and alter the effect. Choose between [Sepia](#) / [Negative](#) / [B&W](#). Otherwise select [Off](#) for no effect at all

Self timer

Set the timer so you can be in the picture as well – you have 5 or 10 seconds to get into the frame.

Change your mind and become camera shy – just select [Off](#)

Resolution

Select to change the resolution of the image you are to capture

[Wallpaper](#) Sets the image size to the lowest resolution available so you can save as wallpaper

[160 x 120](#) Sets the image size to 160 x 120 pixels

[176 x 144](#) Sets the image size to 176 x 144 pixels

[320 x 240](#) Sets the image size to 320 x 240 pixels

[640 x 480](#) Sets the image size to 640 x 480 pixels. This is the maximum size you can use when adding a funny frame

[1024 x 768](#) Sets the image size to 1024 x 768 pixels

[1280 x 1024](#) Sets the image size to 1024 x 1280 pixels

[1600 x 1200](#) This is the largest resolution available and sets the image to 1600 x 1200, or 2.0 mega pixels. The maximum size of a picture when taken at a resolution of 1600 x 1200 is 180Kb and fits perfectly within the current Media Messaging limit of 300Kb.

Please note

If you take lower resolution images, you can send them in a media message, but higher quality images will need to be transferred and viewed on your computer. You'll need to use the USB cable. [Click here for details.](#)

[Click here to return to contents page.](#)


Advanced settings

Select and then choose from the advanced settings below

Quality Select from Low, Medium or High

Save location Choose to save the image to your phone's memory or external memory. You'll need to buy a MicroSD card. If you return to the viewfinder screen, the following icons will indicate where the photo will be saved

 Indicates you're using your mobile's memory

 Your picture will be saved to your MicroSD memory card

Shutter sound Choose from the list available or turn it off

Timer sound Select the countdown sound for the self timer. Turn it off or choose the one we've saved for you

File name Select a name for the photo you're going to capture

Additional camera settings

In the viewfinder screen, change more settings instantly

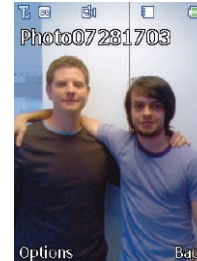
Zoom Press up and down on the navigation key to zoom in and out. This ranges from x1 to x10 but is also limited at different sizes. You can't use this function if you've set the resolution size to 1280 x 1024 or above

Brightness Press left and right on the navigation key to increase / decrease the brightness level. This ranges from -2 to +2

Now you're ready to take a picture – read on.

Take a picture

- When your object is in focus, press  to take a picture



- Your photo will save automatically to [Multimedia – Pictures](#)

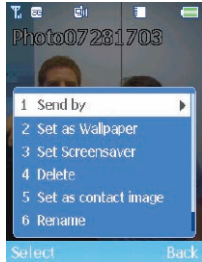
Top tips for great photos

- Don't block or touch the camera lens
- Always photograph your object with the source of light behind you
- Don't shake your mobile when taking photos
- Make sure the lens is perfectly clean – you can wipe it with a soft cloth

[Click here to return to contents page.](#)

Managing your pictures

- After taking your picture, select [Options](#) and choose from the following



Send by Lets you send this photo in a media message, by email or via Bluetooth. To find out more about Media Messaging [click here](#), for email [click here](#) and for Bluetooth [click here](#)

Cocoon tip

Sending mega pixel images via a media message may take some time. A quicker way to send a large picture is to download it to your PC via the USB cable and CD Rom supplied, and then send by email. For info on the USB cable [click here](#).

Set as Wallpaper Select to set this photo as your wallpaper, replacing the image currently on the standby screen

Set Screensaver Set this photo as your screensaver

Delete Select to delete the photo you've just taken

Set as contact image Select to allocate this photo for a specific contact. When the chosen contact calls, the image will be shown on your display. For more details [click here](#)

Rename Choose a name for this photo

Properties Provides information about this photo, such as the name of the file, the date it was taken, the file size and the quality of the shot

View your pictures

Pictures that you have previously taken will be saved to [Multimedia – Pictures](#). You can find out more about viewing your images by [clicking here](#).

[Click here to return to contents page.](#)

Video camera

Your O₂ Cocoon has a built-in video camera. You can even send them to someone in a media message.

- In the [Multimedia](#) menu, select [Video camera](#)
- You can now view your subject through the viewfinder

Please note

When you enter the viewfinder mode for video, the default size setting allows you to send the video as a video message. If you want to view video on a larger screen select [Options – Settings – Resolution](#). Remember though, if you change the size of your video clip then the resulting file may be too large to send as a video message.

Using the video camera – the settings

Before you shoot your video clip, make a choice from the [Options](#) menu

[Record](#) Press to start recording a video clip

[Camera mode](#) Select this to change from video camera to stills camera

[My videos](#) Select to look at your saved videos

[Settings](#) Lets you scroll through and change the default settings before you shoot a video – film in black and white rather than colour; change the file size and name, and even get in your video by using the self timer. For further details on the video camera settings click here

[Landscape view / Portrait view](#) Film in either a portrait or landscape format on your O₂ Cocoon

Video camera settings

From the viewfinder screen select [Options – Settings](#), then scroll through and change the following

Flash

Change the settings for the flash on your O₂ Cocoon.

[Lantern](#) Turn the light on as you film

[Flash on](#) The flash will illuminate when you're filming

[Flash off](#) Turn the flash off at all times

W/B (White Balance)

Change to fit the lighting environment, choose from [Auto](#) / [Daylight](#) / [Tungsten](#) / [Fluorescent](#).

Effect

Select to change the colour setting and alter the effect. Choose between [Sepia](#) / [Negative](#) / [B&W](#). Otherwise select [Off](#) for no effect at all

Self timer

Set the timer so you can be in the video as well – you have 5 or 10 seconds to get into the frame.

Change your mind and become camera shy – just select [Off](#)

Resolution

Select to change the resolution

[96 x 128 \(MMS\)](#) The lowest resolution on your O₂ Cocoon

[144 x 176 \(MMS\)](#) Medium resolution

[96 x 128](#) The lowest resolution on your O₂ Cocoon

[144 x 176](#) Medium resolution

[240 x 320](#) Highest available resolution

Please note

The MMS versions make sure the user can send the video in a media message by placing a time limit on the duration of the clip. The maximum file size that can be sent via a media message is currently 300Kb.

Advanced settings

Select and then choose from the advanced settings below


[Quality](#) Select from Low, Medium or High

[Size](#) For further details on size click here

[Sound recording](#) Select whether you record sound when you shoot your video. Choose from On or Off

[Save location](#) Choose to save the video to your phone's memory or external memory. You'll need to buy a MicroSD card. If you return to the viewfinder the screen the following icons will indicate where the video is saved

 Indicates you're using your mobile's memory

 Your video will be saved to your MicroSD memory card

[Timer sound](#) Select the countdown sound for the self timer. Turn it off or choose the one we've saved for you

[File format](#) Choose from MP4, 3GP or 3G2

[File name](#) Select a name for the video you're shooting

Additional video camera settings


In the viewfinder screen you are able to instantly change more settings

[Zoom](#) Press up and down on the navigation key to zoom in and out. This ranges from x1 to x4



[Brightness](#) Press left and right on the navigation key to increase / decrease the brightness level. This ranges from -2 to +2

Now you're ready to shoot a video – read on.

Shoot a video clip

- When you are ready to shoot your video clip press  start recording. The length of the video will be shown in the bottom left of the screen
- To finish recording select [Stop](#)

Please note

- If you receive an incoming call at the same time as recording a video clip, your mobile will stop recording and save the clip. When you've finished the call you'll return to the saved clip
- If you select [Stop](#) during a recording, your mobile will stop and save the video clip
- If you select [Pause](#) or press  during a recording, your video will pause. To carry on recording, select [Record](#) or press  again

[Click here to return to contents page.](#)

Managing your video clip

- When you've stopped filming, select [Options](#) and choose from the following

[Send by](#) Lets you send your video in a media message, by email or via Bluetooth. To find out more about Media Messaging click [here](#), for email click [here](#), and for Bluetooth click [here](#)

Cocoon tip

Sending videos via a media message may take some time. A quicker way to send a large video is to download it to your PC using the USB cable supplied, and then send by email. For info on the USB cable click [here](#).

[Delete](#) Select to delete the video clip you've just recorded

[Play](#) Replay the video you have just shot

[Rename](#) Select to give your video clip a new file name

[Properties](#) View information about your video clip, such as the name of the file, the date it was shot, the file size, the resolution and the quality of the clip

View your video clips

Video clips that you have previously shot will be saved to [Multimedia – Videos & Sounds](#). For further information on viewing your videos click [here](#).

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Other files

This folder stores other content that does not fit into the other categories. These can be word or PPT files you've transferred to your O₂ Cocoon from your mobile – using your handset as a storage device. For further information on transferring files to your mobile [click here](#).

Please note

You can't view Powerpoint, Word or Excel documents on your O₂ Cocoon.

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Manage

Keep tabs on the multimedia files you've collected by seeing how much memory they are using up and whether their use is restricted.

Memory status

This option lets you see how much memory you have used saving your multimedia files, and how much you have left.



If you've inserted a memory card, press right on the navigation key to view the memory status of the external memory.

Browse Rights Objects

This shows you which videos, sounds and images that you have downloaded are Rights Protected. You cannot distribute these files without consent.

Format memory card

Formatting the memory card will permanently delete any files you may have on it.

VOD settings (Video on demand)

Accept Incoming Call Choose to either **Accept** or **Reject** an incoming call whilst managing your media player

Profiles Choose between prepay or postpay

If you change your SIM card from a Pay & Go SIM to a Pay Monthly SIM, the VOD settings will change once the new SIM card is detected.

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Chapter 7

Clock & Alarm

- Clock
- Alarm
- Locations
- Settings

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Clock & Alarm

Imagine waking up to your favourite tune, that song that gets you going in the morning, your choice your call. Or enjoy your favourite breakfast show from the moment you open your eyes. Set in the Nest, your O₂ Cocoon turns from a cool music phone into a stylish alarm clock and radio. But you keep complete control and wake up to the energising sounds you love, not the annoying buzzer someone else has chosen.

- Select [Clock & Alarm](#) from the main menu



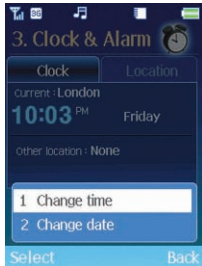
Cocoon tip

Set the correct time on your O₂ Cocoon so the alarm can be used to wake you up or alert you to do something.

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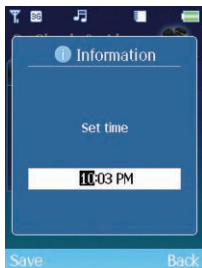
Clock

- Select [Clock](#) from the main menu
- To change the date or time, ensure [Clock](#) is highlighted and select by pressing ●



Change time

- Select [Change time](#) and then amend using the alphanumeric keys



- Once complete, select [Save](#)

Cocoon tips

- If your O₂ Cocoon is programmed to use the 12-hour clock then to amend AM to PM or vice versa, press up or down on the navigation key
- Ensure you have the correct time format. To change between the 12- and 24- hour clock go to [Clock & Alarm – Options – Settings – Time format](#) or [click here](#)

[Click here to return to contents page.](#)

Change date

- Select [Change date](#) and then amend using the alphanumeric keys



- Once complete, select [Save](#)

Cocoon tip


Check you have the correct date format. To change go to [Clock & Alarm – Options – Settings – Date format](#).

Alarm

Set an alarm clock

- Scroll to highlight [Alarm](#) and press ●
- Using the alphanumeric keys, insert the time you wish the alarm to sound, then select [Save](#)

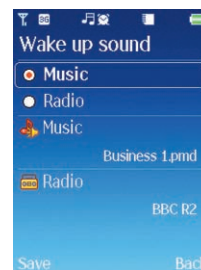
Cocoon tips

- If your O₂ Cocoon is programmed to use the 12-hour clock then to amend AM to PM or vice versa, press up or down on the navigation key
- Ensure you have the correct time format. To change between the 12- and 24- hour clock go to [Clock & Alarm](#) – [Options](#) – [Settings](#) – [Time format](#) or click [here](#)
- To check that the alarm has been set go to the standby screen and make sure  is there
- To change or delete the alarm select [Clock & Alarm](#), then scroll to [Alarm](#) and select [Options](#) – [Change alarm](#) or [Delete alarm](#) and follow the on screen prompts

Wake up sound

No need to wake up to annoying buzzers anymore. With your O₂ Cocoon, you can wake up to the latest music tracks or one of your old favourite tunes, or even your favourite DJ on breakfast radio.

- Scroll to [Alarm](#) and select [Options](#) – [Wake up sound](#)
- Choose whether you want to wake up to a certain music track or a particular radio station. Simply scroll to [Music](#) or [Radio](#) and press ● to select. Now you need to choose a track or station



Music

With your new mobile storing up to 500 tracks, no morning wake up call needs to be the same.

- Select [Music](#)
- Scroll through the sounds and music available.
- To listen to the track or tune press ● or select [Options](#) – [Play](#)
- To set as your wake up sound select [Options](#) – [Set as sound](#)

Radio station

Radio 1, Radio 2.....wake up to your favourite FM radio station.

The station name also appears on the external display so you'll know who you're tuned into.

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- Select [Radio](#)
- Scroll through all the radio stations listed and press ● to select. If there are no preset radio stations available in your area you'll need to set them. For further details click here

You can preset radio stations so you can wake up to your local FM station. Click here for further details on the radio.

- Once complete select [Save](#)

Wake up name

Set a name for your alarm.

- Scroll to [Alarm](#) and select [Options – Wake up name](#)
- Insert a name for the alarm and select [Save](#)
- When your alarm sounds, [Good Morning](#) or [Hello](#) followed by the name of your alarm will scroll across the external display or the internal display if your mobile is open

When the alarm sounds

When the alarm rings, there are various options snooze or turn it off depending on whether your O₂ Cocoon is open or closed or in the nest.

When your O₂ Cocoon is opened

When the alarm sounds, the following screen will appear.



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- Press the right soft key to select [Stop](#). Your alarm will not sound again unless you reschedule the alarm
- Press the left soft key to select [Snooze](#). The alarm will ring again five minutes later

When your O₂ Cocoon is closed or in its Nest

When the alarm sounds [Good morning](#) or [Hello](#) followed by the name of the alarm and time will scroll across the LED screen.



- To snooze the alarm, press any of the buttons on the top of the handset
- To stop the alarm, open the O₂ Cocoon and select [Stop](#)

Cocoon tip

If the slide lock key is active you won't be able to snooze the alarm using the buttons on the side of your O₂ Cocoon.

Locations

If, during travel, you move between different time zones, you can now adjust the time displayed on your screen so that you always have access to the accurate local time – just update the 'current' and 'other' cities.

The location feature enables you to display the time and date for two locations on one screen – so when you're abroad you'll always know the current time, and the time at home as well. Or if you're travelling to another country, you'll know what time it is where you are and where you're going.

- Ensure [Location](#) is highlighted by scrolling across to the right using the navigation key, then select [Options](#) and choose from the following



Add city

- Select [Add city](#), then scroll through the list of cities and countries
- Press ● to select

Cocoon tip

For speed you can also type in the name of the city or country into the search menu at the bottom of the screen. Once you've found the city or country you require, press ● to select.

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Other location options

Once you've set another location, you can amend as follows

- Select [Clock & Alarm – Location – Options](#) and choose from the following



Add city

Select to add another city to your location list.

Delete city

Travelling on...then change the locations on your O₂ Cocoon.

- Select [Delete city](#), then confirm whether you want to delete the city by selecting [Yes](#) or [No](#)

Set as current city

While visiting a city or country, set it as your home city so you'll always have the correct local time.

- Simply select [Set as current city – Yes](#)

Set as other city

As your current city changes so will the other city.

- Select [Set as other city – Yes](#)


Settings

For full details on the Clock & Alarm settings [click here](#)

Settings

Select to change the format for the date and time and how the info is displayed on your internal display.


- Select [Settings](#) and then choose from the following

 [Date format](#) Change how the date is displayed


- Press ● to select, then choose between the three date formats and press ● to confirm

 [Time format](#) Choose between the 12 and 24-hour clocks

- Press ● to select, then choose either [12 Hours](#) or [24 Hours](#) and press ● to confirm

 [Daylight saving](#) Select to adjust the daylight saving time for the current city


- Press ● to select, then select [Off / +1 Hr](#) or [+2 Hrs](#) and press the left soft key to select

 [Other DLS](#) Select to change the daylight saving time for the 'other' city

Top tip

If the dual clock is activated (e.g. you require your O₂ Cocoon to display both current and other locations on the standby screen), the other location may be incorrect if the home time isn't accurately set to the correct winter / summer time.

If you intend to use this function, we recommend that you use the daylight saving option to accurately change the time and therefore ensure that the away time is updated automatically as well.

 [Dual clock](#) Decide whether both current and other city's times are shown on the display

- Press ● to select, then select [On](#) or [Off](#) and press the left soft key to select

 [Alarm ascending](#) Select to turn on or off

- Press ● to select, then select [Off](#) or [On](#) and press the left soft key to select

- Once complete select [Options – Save](#)

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Chapter 8

Browser

- O₂ Active
- Bookmarks
- Enter address
- History
- Manage

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Browser

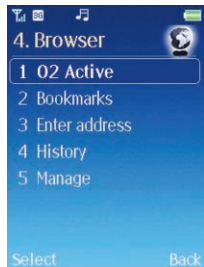
Out and about? You don't have to be out of touch. You can browse and download as much as you want, check the news, gossip and much more. The O₂ Cocoon is the mobile that keeps you in the know. In style.

With the Cocoon you have a fast internet browser in your hand. Through it you can access O₂ Active, where you can find out about whatever you're into – sports, games, ringtones and music. (You can also access other mobile internet services).

O₂ Active is a whole new way to get the entertainment and information you want. Bring your Cocoon to life with full colour pictures. Or why not download the latest ringtones and wallpapers. You can get the latest headlines, sports results and showbiz scandal. You can also plan your next night out, using our restaurant and bar guides, as well as finding out what's on at your local cinema. And if that leaves you feeling tired, you can even book your next weekend away.

O₂ Active: its fun, fast and fabulously convenient whilst you're on the move.*

- Select [Browser](#) from the main menu



*Subject to network coverage.

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O₂ Active

- Select [O2 Active](#) by pressing ● and start browsing

Cocoon tip

Access direct from the standby screen by pressing the right soft key to select [O2 Active](#).

For further information on O₂ Active check out o2.co.uk or read the O₂ Active section within your welcome pack.

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Bookmarks

Use this to store and visit your favourite web links and save time while browsing.

- Scroll to [Bookmarks](#) and press ● to select

We've saved some great bookmarks for you already so you can go direct to the sites to download the latest wallpapers, ringtones, videos and games.

- To create your own bookmarks select [Options](#), then scroll to [Create new](#) and select and follow the prompts

You can also create bookmarks while browsing. Just go to the site you want to bookmark and select [Options](#) – [This page](#) – [Add bookmark](#) and follow the prompts.

Whilst in the bookmarks menu, select [Options](#) and choose from the following

Please note

Options differ depending on whether you've highlighted a bookmark we've saved for you or one you've saved yourself.



[Go](#) To go direct to the highlighted bookmark

[View](#) To view the name and the URL to the bookmark you have saved

[Edit](#) To edit the name or internet link for the saved bookmark. You can't rename any pre-saved bookmarks

[Create new](#) Select to create a new bookmark and follow the on screen prompts

[Send URL](#) Send the bookmark URL to someone by text or media message or by email

[Send Bookmark](#) Select to send your bookmark link in a message or by Bluetooth. For more information on sending text messages click [here](#) and by Bluetooth click [here](#)

[Delete](#) To delete the highlighted bookmark or folder. You won't be able to delete pre-saved bookmarks

[Click here to return to contents page.](#)

Enter address

- Select [Enter address](#) and type in a web address you want to visit



- Then select [Open](#) to go direct to the requested site. It's a real time saver

[Click here to return to contents page.](#)

History

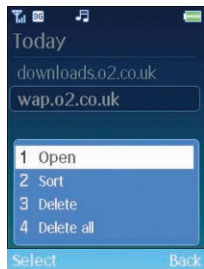
Select to see what sites you've visited. You can view what you browsed today, yesterday and even 5 days ago. View by sites you've visited the most or by alphabetical order.

- Select [History](#)

Please note

If your O₂ Cocoon is arranging the sites in date order you'll need to select a date before you continue. For further info see [Sort](#) below.

- Scroll to highlight a site you browsed and select [Options](#) and choose from the following



[Open](#) Go direct to the highlighted site

[Sort](#) Select to reorganise the sites – by date; by site name; by last visited or most visited

[Delete](#) Delete the highlighted web address

[Delete all](#) Delete all web addresses stored in History

[Click here to return to contents page.](#)

Manage

Here are all the settings that enable you to browse – they're the management options for WAP profiles, memory, security and saved pages etc.

O2 has set up your O₂ Cocoon for optimum use so you should not need to change anything. However, should you need to, you're able to alter your connection settings.

If you need further assistance, contact O2 Customer Service.

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Chapter 9

Messages

- Create new message
- Reading messages
- Inbox
- Drafts
- Sent messages
- Outbox
- Email
- Message settings
- Memory status

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Messages

More than just a phone, your O₂ Cocoon is a stylish media centre giving you loads of ways to communicate with friends, family and colleagues. This is the cool way to chat, text, exchange media messages and email – all from your phone, anytime of day, from anywhere that's in signal range, right from the palm of your hand.

- In the main menu, scroll to [Messages](#) and select

Then select



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Create new message

Messaging on your O₂ Cocoon is simple. You don't need to choose between text messages (SMS) and media messages (MMS) as your mobile does all the hard work for you. From the content you're sending, your Cocoon detects whether you need to send a text or media message. All you need to do is send the message...

- Select [Write new](#)



Cocoon tip

For quick access to the message screen, select [New Message](#) from the shortcut menu. For help and advice on shortcuts click [here](#).

Select a contact

- In the To: screen, enter the number of the person you want to send a message to, or select [Options – Add contact](#) to add a contact(s) from your phonebook
- Scroll through the list available and press **Enter** to select. You can choose more than one



- Once complete, press the left soft key to select [Done](#)

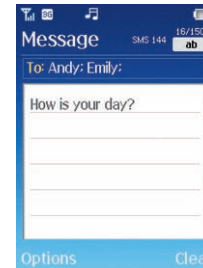
[Click here to return to contents page.](#)

Please note

- You can send your text message to up to 10 people
- If you send to more than one contact, only the first contact will show in your sent messages

Create your message

- Scroll down and enter your text message using the alphanumeric keys. Your message can be up to a maximum of 456 characters. One standard text consists of 160 characters. If you use more than 160 characters in your text message, you'll be charged for two or more messages



Cocoon tips

- Press **0+☐** to enter a space between words
- Press **#+☐** to switch between input modes e.g. abc, T9, 123 etc. Or select [Options – Input mode](#). Your O₂ Cocoon uses T9 – a predictive text input method allowing you to type quickly. Type in the word using the alphanumeric keys. If you have turned T9 Select list on (click [here](#) for more details) your Cocoon will not only predict the word you want but also show you other options for you to choose from. If T9 Select list is turned off you'll need to press down on the navigation key to view other word options
- Press ***+☐** to bring up options to insert characters such as ?, !, & and @. Using the navigation key, scroll to the character you require and select Insert. Or select [Options – Input mode – Symbols](#)
- If there are multiple numbers, insert a semicolon from the symbols list between each one

Enter a subject

- Select [Options](#) and scroll down to [Add subject](#) and select

Please note

Adding a subject will change your text message to a media message. If you're happy to proceed, select [Yes](#).

- Enter a subject for your message using the alphanumeric keys

With an attachment

- After entering your text message or subject select [Options](#) and then select either [Add picture](#) / [Add sound](#) / [Add video](#) / [Add other file](#)

Add Picture

You can insert images you've stored on your mobile, such as photos you have taken with your mobile's digital camera, or images you've transferred, received from others or downloaded from O₂ Active. You can also take a new picture to insert into your message.



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Saved pictures

- Select [Saved pictures](#)
- You now have access to all the saved images in [Multimedia – Pictures](#)
- Scroll through the pictures available and select [Options – View](#) or press ●
- If you'd rather have a different image, press left and right on the navigation key to view other images
- To insert into your message, press the left soft key for [Select](#)

Take picture

- Select [Take picture](#) – you can now view your subject through the viewfinder
- When your object is in focus, take a picture by selecting [Options – Capture](#) or press ●

Please note

Before you take the picture, you can amend the camera settings and change the format from portrait to landscape. For more details, check out the camera instructions by clicking [here](#).

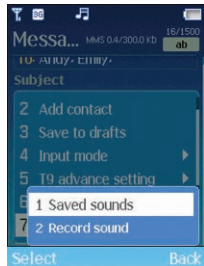
- When you've taken your photo select [Options](#) and choose from the following
 - [Insert](#) To insert the picture into your message
 - [Delete](#) Select to delete the photo you've just taken and take another
 - [Rename](#) Change the name of the file
 - [Properties](#) Provides information about this photo, such as the name of the file, the date it was taken, the file size and the quality of the shot

Please note

- Adding a picture will change your text message to a media message
- You can't attach any rights protected files

Add sound

Jazz up your media message by adding music or sounds – the recipient will be able to hear it when they view the rest of your message. You can also record a new file.

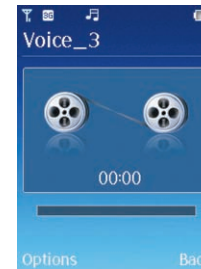


Saved sounds

- Select [Saved sounds](#)
- You now have access to all the saved sound files in [Multimedia – Video & Sounds](#)
- Scroll through the sound files you've saved – sounds you've recorded and music files you've saved
- To listen to the file, select [Options – Play](#)
- To choose another sound, select [Back](#), then scroll to another file
- To insert the sound into your message, select [Options – Select](#) or [Options – Add sound](#) depending on where you've navigated to

Record sound

- Select [Record sound](#) – you're now in the voice recorder function. For further details on the voice recorder click [here](#)



- To start a recording, select [Options – Record](#) or press ●

Please note

You can change the settings for the voice recorder. Click [here](#) for further details.

- When you have finished, select [Stop](#)

Your sound recording will now be saved to your message.

Please note

- Adding a sound file will change your text message to a media message
- You can't attach any rights protected files

[Click here to return to contents page.](#)

Add a video

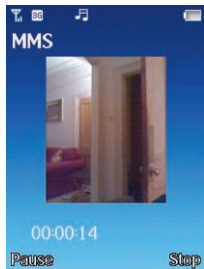
Insert video clips of your favourite artist, or video clips you have taken yourself or even downloaded from O₂ Active.

Saved videos

- Select [Saved videos](#)
- You now have access to all the saved video files in [Multimedia – Video & Sounds](#)
- Scroll through the videos you've saved
- To view the video, select [Options – Play](#)
- To choose another video, select [Back](#), then scroll to another file
- To insert a video into your message, select [Options – Select](#) or [Options – Add video](#) depending on where you've navigated to

Record video

- Select [Record video](#) – you're now ready to shoot a video. For further details on the shooting a video click [here](#)
- To start filming select [Options – Record](#) or press ●



- When you've finished recording select [Stop](#)

Please note

Change the video settings for before you start filming. For more details check out the video instructions by clicking [here](#).

- When you've shot your video select [Options](#) and choose from the following
 - [Insert](#) To insert the video into your message
 - [Delete](#) Select to delete the video recording and shoot another
 - [Play](#) To view the video
 - [Rename](#) Change the name of the file
 - [Properties](#) Provides information about the video clip, such as the name of the file, the date it was taken, the file size and the quality of the file

Please note

- Adding a video will change your text message to a media message
- If the file size is too large, you won't be able to send the video by media message. You'll need to change the size in the settings menu
- You can't attach any rights protected files

Add other file

If you've saved any other files to your O₂ Cocoon such as Powerpoint files or word documents you can add them from here.

- Select [Add other file](#) and scroll through all the files available
- To add an attachment select [Options – Select](#)

Cocoon tip

To add PPT files or word documents to your Cocoon you can transfer them from your PC using the USB cable. For further information click [here](#). You won't be able to view these files on your Cocoon.

[Click here to return to contents page.](#)

Cocoon tip

When you're creating your message, press the left soft key to select [Options](#) and choose from the following

[Send](#) When you've composed your message, select send to complete

[Add contact](#) Select to add a new contact

[Save to drafts](#) To save your message to your drafts folder so you can view later. For more information on your drafts folder click here

[Add subject](#) Select to add a subject to your media message. Adding a subject changes your messages from a text (SMS) to a media message (MMS)

[Input mode](#) Choose from Number mode, T9 mode or ABC mode. You can also select to insert a symbol. For details on entering text click here, and for more information on inserting symbols click here

[T9 advance setting](#) Choose from

- **Predict word on / off** your O₂ Cocoon will try to predict the next word based on your previous typing
- **Select list view on / off** When turned on your O₂ Cocoon will show possible word matches for you to choose when using predictive text
- **My word** your O₂ Cocoon will save words that you've used that are not currently in its dictionary. Edit the list, delete them or add new ones

[Remove subject](#) Delete the message subject name

[Add picture](#) Select to add a new picture, or replace or delete ones you've already taken

- **Saved pictures** Add a file from your save pictures. Click here for more details
- **Take picture** Take a new picture and add to your message. Click here for instructions
- **Replace** Select to replace the image you've chosen with another. Only an option if you've already selected an image
- **Delete** Delete the image from your message. This option is only available if you've already attached a picture

[Add sound](#) Select to add a new sound file, change the file if one is already chosen or delete the sound file from your media message. Choose from Saved sounds / Record sound / Replace sound / Remove sound

[Add video](#) Add a new video recording, or one from your saved files. Also delete or replace videos you've already chosen. Choose from Saved videos / Record video / Replace video / Remove video

[Add other file](#) Add, delete and replace files – just follow the prompts

[Preview](#) Select to play the pages you have created in sequence

- **Current** Select to view the current page
- **Whole message** View all the pages you've created

Cocoon tip

You can [Pause](#) the preview by pressing the left soft key, and press again to [Resume](#). Press the right soft key to select [Stop](#).

[Click here to return to contents page.](#)

Page options

- **Page duration** Allows you to control and set the length of time each page is displayed on the screen when playing your media message. Select [Page duration](#), then select [Clear](#) to delete the default which is set at three seconds. Insert a number using the alphanumeric keys, then select [OK](#)
- **Delete page** Select to delete pages that you've created

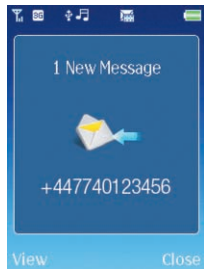
[Click here to return to contents page.](#)

Reading messages

When you receive a new message you'll be alerted on the external display, together with a tone or vibration if selected.

Please note

- If the sender is a contact saved in your phonebook their name will appear in the message alert rather than the number – so you know who sent the message before you open it
- You can also set your mobile to show a preview of the message on the external display. [Click here for more details](#)
- To view your message, open your handset to view the internal display





- If the sender is a contact saved in your phonebook their name will appear in the message alert rather than the number – so again you'll know who sent the message before you open it
- Press the left soft key to select [View](#)

[Click here to return to contents page.](#)

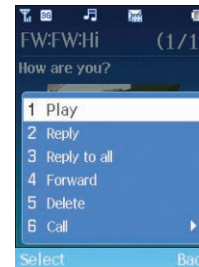
Please note

If you'd rather save the text message and read it later, press the right soft key to select [Close](#) and return to the standby screen. The message will be stored in the inbox and the following icons will appear at the top of the standby screen

 Indicates there is an unread text message

 You've stored an unread media message

- Select [Options](#) by pressing the left soft key and choose from the following



[Play](#) Select to play the media message again. This option is not available for text messages

[Use](#) Click on the image, sound file or video file to view this option. You can then save the attachment to the internal or external memory or forward to someone else. If you receive an image you can set as the caller ID or set as your wallpaper

[Reply](#) Select to reply to the sender of the message

[Reply to all](#) Select to reply to all the original recipients

[Forward](#) Forward the message to someone else

[Delete](#) To delete the message from the inbox folder

[Call](#) To make a video or voice call to the sender


[Save](#) To save the sender's details as a new contact, or to update an existing contact


[Details / Properties](#) To view information on your message such as the phone number and the time it was received


Inbox


Select to view all the messages you've received.


- Select [Messages – Inbox](#)

 Indicates a read text message

 Indicates an unread text message

 Defines a read media message

 You've an unread media message

- Select the desired message and press  to read it

[Click here to return to contents page.](#)

Drafts

This option allows you to work with message drafts you have saved.

- Select [Messages – Drafts](#)
- Scroll to the desired message record
- Select [Options](#) and then choose from

[Edit](#) View and then edit the content of your message. Also press ● when a message is highlighted to view and then edit

[Delete](#) Select to delete the highlighted message

[Delete all](#) Delete all the messages saved to your drafts folder

Sent messages

View all the messages you've sent. You can view, forward, edit and delete them – just follow the on screen prompts.

[Click here to return to contents page.](#)

Outbox

Here you'll find messages that couldn't be sent.

- To resend, scroll to highlight the message and press ● , otherwise select [Options – Resend](#)

You can also edit and delete them – just select [Options](#) and follow the prompts.

[Click here to return to contents page.](#)

Email

For further information on email click [here](#).

[Click here to return to contents page.](#)

Messages settings

Here you'll find all the settings for text messaging, multimedia messaging, voicemail and push messages.

Your O₂ Cocoon is already set up to send, receive and retrieve messages. If you experience difficulty please contact O2 Customer Service.

[Click here to return to contents page.](#)

Memory status

Check the memory capacity for text and media messages on both your O₂ Cocoon's SIM and internal memories.

[Click here to return to contents page.](#)

Chapter 10

Email

- Create an email
- Checking for emails
- Reading an email
- Inbox
- Drafts
- Sent
- Outbox
- Settings

[Click here to return to contents page.](#)

Email

Make productive use of travel time, by sending and receiving emails wherever you are.*

You can send and receive internet based emails with attachments from POP3 / IMAP4 email providers. You can access an existing web based email account, such as o2.co.uk, Yahoo etc. And to do this you don't need to open your web browser and go to your email provider's website each time you want to check your mail. You can configure your O₂ Cocoon so that you can access emails as they are downloaded into your inbox.

You can also access your work emails. To have access to your work email you'll need to have internet based means of accessing your company server, such as POP3 or IMAP4. For more details you'll need to discuss this with your IT manager.

Don't forget, you can also access your O2 emails by accessing O₂ Active. For more information on O₂ Active click [here](#) or check you O2 welcome pack.

- From the main menu select [Messages – Email](#)
- You will then be presented with the following options



* Subject to network coverage.

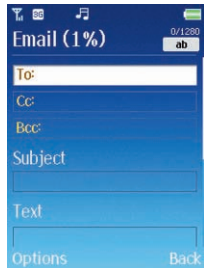
[Click here to return to contents page.](#)

Create an email

Cocoon tip

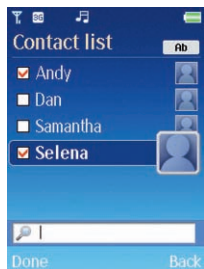
You'll need to set up an email account before you can proceed. For full details click [here](#) for Settings.

- To get started select [Write new](#)



Select a contact

- Scroll to **To** and enter the email address of the person you wish to contact, or press **+** and select [Add contact](#) to select the details from your phonebook
- Scroll through the list available and press **+** to select. You can choose more than one



- Once complete press the left soft key for [Done](#)

[Click here to return to contents page.](#)

Please note

- If you send to more than one contact, only the first contact will show in your sent email records

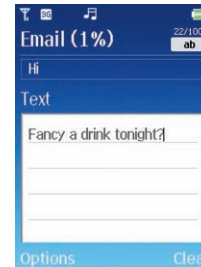
To send your email as a carbon copy or blind carbon copy scroll to [Cc:](#) or [Bcc:](#) and repeat the instructions above.

Enter a subject

- To enter a subject for your message, scroll to highlight [Subject](#)
- Enter a subject name using the alphanumeric keys

Enter your email message

Enter your email message using the alphanumeric keys. For more details about entering text click [here](#).

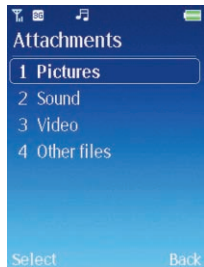


With an attachment

You can insert pictures or photos, music and sound files, and video clips.

These can be files you've taken, filmed or recorded yourself, such as photos you have taken with your mobile's digital camera, or videos you've transferred or received from others or music you've downloaded. For full details click [here](#) and check out the Multimedia instructions for your O₂ Cocoon.

- Scroll to [Attachments](#) and select [Options – Add attachment](#)



- Select [Pictures](#) / [Sound](#) / [Video](#) or [Other files](#) and scroll through the files available. To add the file to your email select [Options – Select](#)

You can then manage your attachments by following the details below

- Scroll to [Attachments](#) and select [Options – Edit Attachments](#)
- In the attachment list screen, scroll to an attachment listed and select [Options](#) and select from the following

[View](#) Select to view the attached image

[Play](#) Select to listen to the sound file or view the video

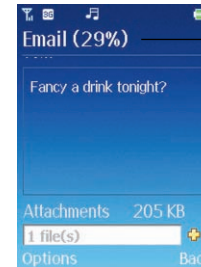
[Delete](#) Select to remove the attachment

- Once you've added all of the attachments you require select [Back](#) to return to the email screen

[Click here to return to contents page.](#)

Cocoon tip

- You won't be able to forward any protected files as these are rights protected
- There is a limit to the size and amount of attachments. Your O₂ Cocoon will keep you updated to how much space is available



The percentage of memory you're currently using with your new email

When you're creating your email you can press the left soft key to select [Options](#) and choose from the following

[Send](#) When you've finished composing your email select send to complete

[Add contact](#) Select to add a new contact

[Save to drafts](#) Select to save to your drafts folder so you can view at a later date. For details on your drafts folder click [here](#)

[Priority](#) Choose between High, Normal or Low

[Input mode](#) Choose from Number mode, T9 mode or ABC mode. You can also select to insert a symbol. For details on entering text click [here](#), and for more information on inserting symbols click [here](#)

[T9 settings](#) Choose from

- **Predict word on / off** Your O₂ Cocoon will try to predict the next word you are typing based on your previous typing
- **Select list view on / off** When turned on your O₂ Cocoon will show possible word matches for you to choose when using predictive text
- **My word** Your O₂ Cocoon will save words that you've used that are not currently in its dictionary. You can edit the list, delete them or add new ones

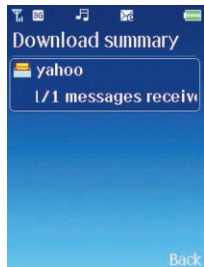
[Use template](#) Save time typing by selecting a template. There are several to choose from including 'Apologies – running late, will call shortly', 'No problem' and 'Wish you were here'

[Click here to return to contents page.](#)


Checking for emails

If you haven't set your O₂ Cocoon to check for emails automatically then you won't be notified of any new emails. Instead you'll need to manually check for emails.

- Select [Receive from server](#)
- If you've created more than one email account on your O₂ Cocoon you can check just one account or all. To set up an account click [here](#)
- Scroll to [All](#) or another account such as O2 EMAIL and select
- Your O₂ Cocoon will now check for new emails and send emails waiting in your outbox
- When your Cocoon has finished checking for emails you will be presented with a download summary on screen





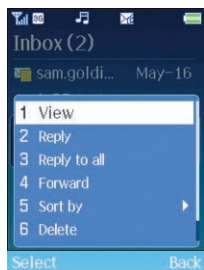
Cocoon tip

- To amend the settings so that you'll be notified of new emails click [here](#)
- If  is displayed on the standby screen, you've got unread emails in your inbox

[Click here to return to contents page.](#)

Inbox

- In the Messages menu, scroll to [Email – Inbox](#) and select by pressing ●
- You're now in the inbox
 -  Defines an unread message
 -  Defines a read message
- You can also see who sent you the email, the date it was received, as well as the subject of the message
- Scroll to the desired email and press [Options](#) and choose from the following



[View](#) Select to read the email. For full details on reading your emails click [here](#)

[Reply](#) Select to respond to the contact who sent you the email

[Reply to all](#) Respond to everyone who was sent the original email

[Forward](#) Select to forward the email to someone else

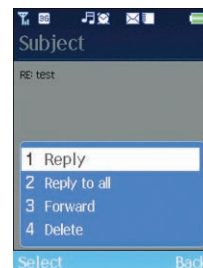
[Sort by](#) Arrange the emails in your inbox either by date, sender, subject or email account

[Delete](#) Select to delete the email from your inbox

[Delete all](#) To delete all emails in your inbox

Reading your new email

- Scroll to the desired email and press [Options – View](#)
- You can now view the overall details of the email, such as the subject, who it was sent from, the date and time it was sent and who the email was sent to. You can view whether there were any attachments and also the size of the email/file
- Select [Options – View](#) again
- You can then scroll through the email and read the message content
- Once you have read a message select [Options](#) and choose from the following



[Reply](#) Select to respond to the contact who sent you the email

[Reply to all](#) Respond to everyone who was sent the original email

[Forward](#) Select to forward the email to someone else

[Delete](#) Select to delete the email from your inbox

[Click here to return to contents page.](#)

Drafts

This option enables you to edit or delete emails you saved to your drafts folder – after editing them you can then send or resave.

- In the messages menu, scroll to [Email – Drafts](#)
- Scroll to the desired email record and press the left soft key to select [Options](#), or press and select from the following

[Edit](#) Select to view and amend the current email content before you send it

[Send](#) Select to send your email

[Sort by](#) Arrange the email in your drafts folder by the date they were created, by sender, by subject or by email account

[Delete](#) Select to delete the message from the drafts folder

[Delete all](#) Select to delete all emails in the drafts folder

Sent

Here you can view the messages you have sent. To view, forward, sort or delete sent messages – follow the on screen prompts.

[Click here to return to contents page.](#)

Outbox

Here you'll find all the messages that could not be sent. You can then attempt to edit, delete or send your message or just save the message until later in the drafts folder.

[Click here to return to contents page.](#)

Settings

Select to create an email account so you can access emails on your O₂ Cocoon.

- Select [Settings](#) and then choose from the following



Email accounts

- To set up an account select [Email accounts](#)

Please note

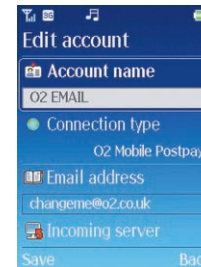
- To set up work emails you'll need to discuss the details with your IT manager
- To set up an o2.co.uk account you'll need to register online at o2.co.uk before you continue

- To get you started we've started to create an O2 email account for you. Just follow the instructions to get you set up.
- To set up your O2 email select [Options – Edit](#)

Cocoon tip

To create a new account select [Options – Create](#). You can access up to three email accounts

- You then need to choose from the following and then follow the on screen prompts



Account name

Enter an account name. For your O2 emails we've called the account name O2 EMAIL .

Connection type

Select from the list – depends whether you're on a prepay or postpay account.

Email address

Enter the email address you have just set up on o2.co.uk. You'll need to enter the full email address. You just need to amend change.me to your details e.g. johnsmith@o2.co.uk

Incoming server

If you're amending your O2 account we've set this for you – mail.o2.co.uk. If you're setting up a new account you need to change o2.co.uk to reflect your account details e.g. mail.hotmail.co.uk

[Click here to return to contents page.](#)

Incoming protocol

This will be either POP3 or IMAP4 depending on your email provider. Your O2 email will be POP3.

Incoming port number

This has been preset for you – 110 .

Incoming user name

Amend change me and add your username (the prefix before @).

Incoming password

Enter the password associated with your email account.

Outgoing server

If you're amending your O2 account we've set this for you – smtp.o2.co.uk. If you're setting up an new account you need to change o2.co.uk to reflect your account details e.g. smtp.hotmail.co.uk

Outgoing port number

This has been preset for you – 25.

Authentication

Your ISP will inform you whether this item should be enabled.

Outgoing user name

Amend and add your username (the prefix before @).

Outgoing password

Enter the password associated with your email account

- Once you have entered all the relevant data press the left soft key to select [Save](#)
- To activate the account select [Options](#) – [Select](#)

General Settings

For general email settings select here to add a signature to your email or save sent emails.

From Name

Change this so when you send an email this name will be displayed in the recipient's inbox.

Save sent mail

Select [Yes](#) to save copies of emails you send.

Add signature

Add a signature to your emails, so your full name and all your contact details are at the bottom of the email. You can choose here to add them to all emails or only new emails. You can also turn this feature off by selecting [None](#).

Signature

Create your signature. For details on entering text click here.

Delete on server

We recommend you set this to [No](#) so that a copy of the email remains on your internet account so you can still access the email from your PC as well.

Sync options

Choose to download the whole message or set a limit and just download a preview.

- **Download** Choose to download only the headers or set a maximum file size by selecting [Smaller than](#)
- **Max size** Set the maximum size file to be downloaded. You can only alter this setting if you've selected [Download](#) – [Smaller than](#)

[Click here to return to contents page.](#)

Email Notification

This option is related to Push Email and how your Cocoon handles a notification from the Push Email server that a new email has arrived.

- **Always ask** Your Cocoon will always ask whether or not you wish to download the new email
- **Always** Your Cocoon will always download new emails to your device
- **Never** Your mobile will never download new emails to your device

This option will only work for Push Email supporting services. If you use POP3 to access your email, it won't do anything.

View HTML

Set whether you want to view HTML emails or not.

Secure Connection

Set whether or not your Cocoon uses a secure connection for sending and receiving your emails. Choose between [None](#) / [Outgoing \(sending only\)](#) / [Incoming \(receiving only\)](#) / [All](#). Your email service provider will be able to advise you on the correct setting to choose.

Blocking Settings

Set your O₂ Cocoon so you can block certain emails – you can choose to block them by the email address or by the subject.

Blocking

Select to activate or de-activate the blocking function.

Blocking address

Enter the email addresses you wish to block. You can enter several email addresses. When you've finished select [Save](#).

Blocking subject

Enter subjects you wish to block. There are several spaces. When you've finished select [Save](#).

Chapter 11

Music player

- Before you dive in
- Windows Media Player 11
- Copying music to your Cocoon
- Downloading music on the move
- Receiving music via Bluetooth
- Music player menu
- Listening to your music
- Listening to the radio

[Click here to return to contents page.](#)

Music player

Your Cocoon is where mobile meets music. A mobile phone with a fantastic MP3 player. Not only can you listen to your favourite music anytime, anywhere, you can transfer music from CDs and PCs to your phone using Windows Media Player 11.

With great quality sound, large track and album storage, a low battery warning so you don't get stranded without a phone, and the latest technology enabling you to listen to music in the background even when you take a call, your O₂ Cocoon is the only music player you need when on the move.

Please note

- Do not use this feature illegally. Music can be protected by copyright. It is illegal to copy such music tracks for the purpose of selling or distribution. O2 do not in anyway support the unauthorised use of content on the O₂ Cocoon's music player
- If you have an Apple Mac the instructions are completely different. For help [click here](#).

[Click here to return to contents page.](#)

Before you dive in

We know you want to get started straight away but there are a few things you need to do.

Please install

- PC Suite and in turn install the software driver enabling your computer to talk to your O₂ Cocoon.

Please note

If you do not install the PC Suite then your O₂ Cocoon will not work with your PC, since this software contains the O₂ Cocoon software driver.

- Windows Media Player 11
- Quicktime so you can play back the music videos

These applications are on the CD Rom so insert it into your computer and follow the on screen instructions.

Read on and we'll tell you how to upload your music via the USB cable and sync your favourite tunes with Windows Media Player 11.

[Click here to return to contents page.](#)

Windows Media Player 11

Use this application to copy CDs to your PC's hard drive, create playlists and sync with your O₂ Cocoon.

Copying CDs to your PC

- Turn on your PC and open Windows Media Player 11
- Insert the CD you want to copy into the CD / DVD drive
- Click on [Rip](#) and all the tracks will copy to your library in Windows Media Player
- Once completed, click on [Library](#) – your CD will appear in the library
- You can manage your CDs by recently added, artist, album, view all the songs on each album, the different genres of music, the year the album was created and also by how it's been rated
- Now just add more music. You can then listen to your music through your PC, create playlists and sync albums, songs or playlists to your O₂ Cocoon

Cocoon tips

- To use Windows Media Player 11 with your O₂ Cocoon you'll need to set it as the default music player
- For full details and helpful tips on managing Windows Media Player 11 click on [Media Guide](#)
- For details on creating playlists click [here](#)
- For help on syncing your music with your O₂ Cocoon click [here](#)

[Click here to return to contents page.](#)

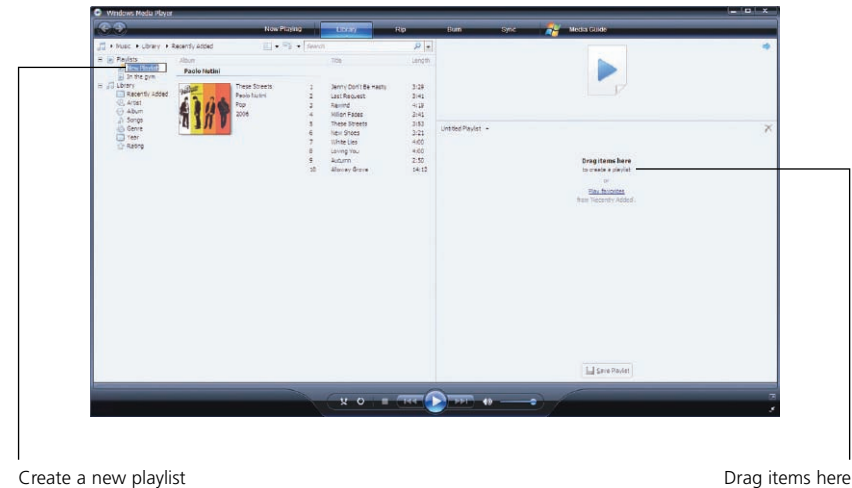
Create playlists on your computer

Create different playlists for different occasions whether it is for working out 'in the gym' or 'on the way to work'.

- Click on [Create Playlist](#) and type in a name for your playlist
- Then click on [Artist](#), [Album](#) or [Songs](#) and scroll through all the songs that are available on your computer
- Select one and drag and drop to [Drag items here](#) to add them to your new playlist

Cocoon tip

If you select an album you'll add all the songs in that album to your playlist.



- Your computer will let you know how many tracks you've added and how long the playlist currently is
- Click on [Save Playlist](#) when you've finished



Number of tracks added and length of time for each track

Click to save your playlist

Cocoon tips

For full details and helpful tips on managing Windows Media Player 11 click on [Media Guide](#).

[Click here to return to contents page.](#)

Copying music to your mobile

Moving music to your mobile is easy with the Windows Media Player 11. You can store between 250 and 500 tracks on your O₂ Cocoon depending on the quality of the audio file and the length of the track. So you'll never get bored of the same tracks over and over.

Fancy a change? No problem. Remove tracks from your Cocoon and replace with others.

What's more, there are no worries about losing music as you can store them on your computer as well.

Cocoon tip

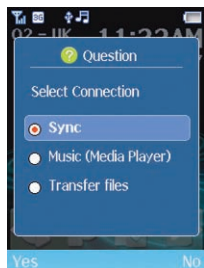
If you want to store more tracks you'll need to buy a MicroSD memory. You can buy these from any O2 store. You can purchase up to MicroSD cards with a memory capacity of 2Gb.

- Turn your O₂ Cocoon on and open the flip
- Open Windows Media Player 11 on your computer

Please note

The flip will need to be open so that you can sync your PC with your mobile.

- Connect one end of the USB cable to your mobile and the other to your computer via the USB port. The following screen will appear on your O₂ Cocoon



- Scroll to [Music \(Media Player\)](#) and select [Yes](#)
- Wait a moment whilst your computer detects your O₂ Cocoon and any memory cards if you've bought and inserted one

[Click here to return to contents page.](#)

1. Playlists you've created
2. Library on your computer
3. Library on your O₂ Cocoon
4. Library on your memory card*
5. Identifies music will be saved to your internal display
6. Shows how much memory remains
7. Drag and drop songs here so you can add to your O₂ Cocoon
8. Click here and your computer will select a list of tracks in no specific order to add to your O₂ Cocoon
9. Synchronising key



Top tip

If you've inserted a memory card, then click [Next device](#) to switch between the internal and external memories. Ensure internal memory is highlighted before you drag and drop otherwise the music will be saved to your memory card and not your O₂ Cocoon.

*Only available if you've inserted a memory card.

[Click here to return to contents page.](#)

Final bit

- Click on your computer's library and scroll through the content available
- Select a playlist, album or song and drag across to [Drag items here](#)

Cocoon tip

To delete a track or album, just click on the name and press the delete key on your computer.

- When you've finished adding albums, playlists or a track, click on [Start Sync](#)
- Your music will now transfer to your O₂ Cocoon (or external memory card). Make sure you wait for the confirmation that this is complete before you remove your O₂ Cocoon

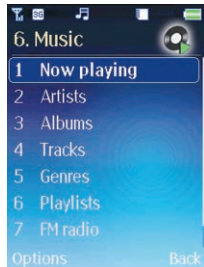
Receiving music via Bluetooth

You can receive MP3 files from friends via Bluetooth. For details on sending and receiving content via Bluetooth click [here](#).

[Click here to return to contents page.](#)

Music player menu

- Select [Music Player](#) from the main menu then choose from the following

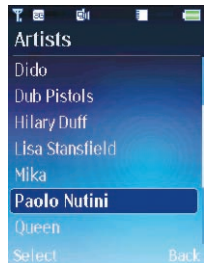


Now playing

Select [Now playing](#) and view the last track you were playing or the track currently being played. For further details [click here](#) for details on listening to your music player.

Artists

Select to find a specific artist you've saved on your Cocoon.



- Scroll through the artists available – they're even in alphabetical order – and select the one you want
- Choose to listen to all the tracks on a specific album or select an album and search for an individual track

[Click here](#) to return to contents page.

Albums

Know the album name and not the artist? Then select albums. You can then even search for a track on that album.

Tracks

Know the name of the track rather than the artist? Then select tracks and scroll through the list available.

Genres

In the mood for a particular kind of music, select genres and scroll through to find alternative, rock, pop, soul and R&B or jazz.

Playlists

If you've created a playlist and saved it to your Cocoon you can select it here. Maybe it's a playlist for on the way to work, or on the way home, or step to the beat with a gym compilation.

FM radio

Need to catch up on the latest news on the way home or prefer to listen to your favourite DJ then your O₂ Cocoon becomes an FM radio as well.

For full details on listening to the radio [click here](#).

Tips for managing your music player menu

- When you're in the music player menu select [Options](#) and choose from

Please note

Not all options are available at one time but will be available as you scroll through the Music Player levels.

Select

Choose to enter the sub menu.

Settings

Select to amend the music player settings

Play mode You decide whether to listen to your music tracks one after the other or whether your O₂ Cocoon randomly selects tracks for you to listen to.

Surround sound Surround sound produces a 3D surround effect for music when listening to music using headphones

Background play Select from the following options

- **Background play** Choose whether the music continues to play or not when you come out of the Media Player function
- **Home screen** Select whether the details of the current track being played are displayed on the standby screen
- **Track change** Turn on to receive notification of a track change when you're not on the standby screen

Sleep timer If you're listening to music you can set the time the music plays before your Music Player turns off. Choose from one of the preset options or select [User timer](#) and set your own. Otherwise for manual control select [Off](#).

[Click here to return to contents page.](#)

View as

Select to change how you view your albums. You can choose to view album cover artworks or just choose from a list.

- Select [Music Player – Albums – Options – View as](#)
- Choose to view your albums as a list or as an album cover
- By selecting [Album cover](#) you'll get more detail on your music – the year the album was released, the name of the album, the artist, and the genre of music



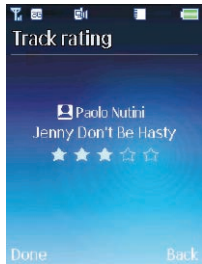
Play

- Scroll through your music albums and artists then highlight a track and select [Options – Play](#) to play the highlighted track

Track rating

Select to rate your own tracks

- Scroll to a track and select [Options – Track rating](#)



- Press left and right on the navigation key to rate the track out of five stars
- Select [Done](#) to save

Send by Bluetooth

Select to send the selected track by Bluetooth. For details on Bluetooth click [here](#).

Play All

Select [Artist](#) / [Album](#) / [Tracks](#) / [Genre](#) and then select [Play All](#) to listen to your tracks one after the other.

Play All with Shuffle

Select [Artist](#) / [Album](#) / [Tracks](#) / [Genre](#) and then select Play All with Shuffle. Your O₂ Cocoon will randomly select tracks for you to listen to.

[Click here to return to contents page.](#)

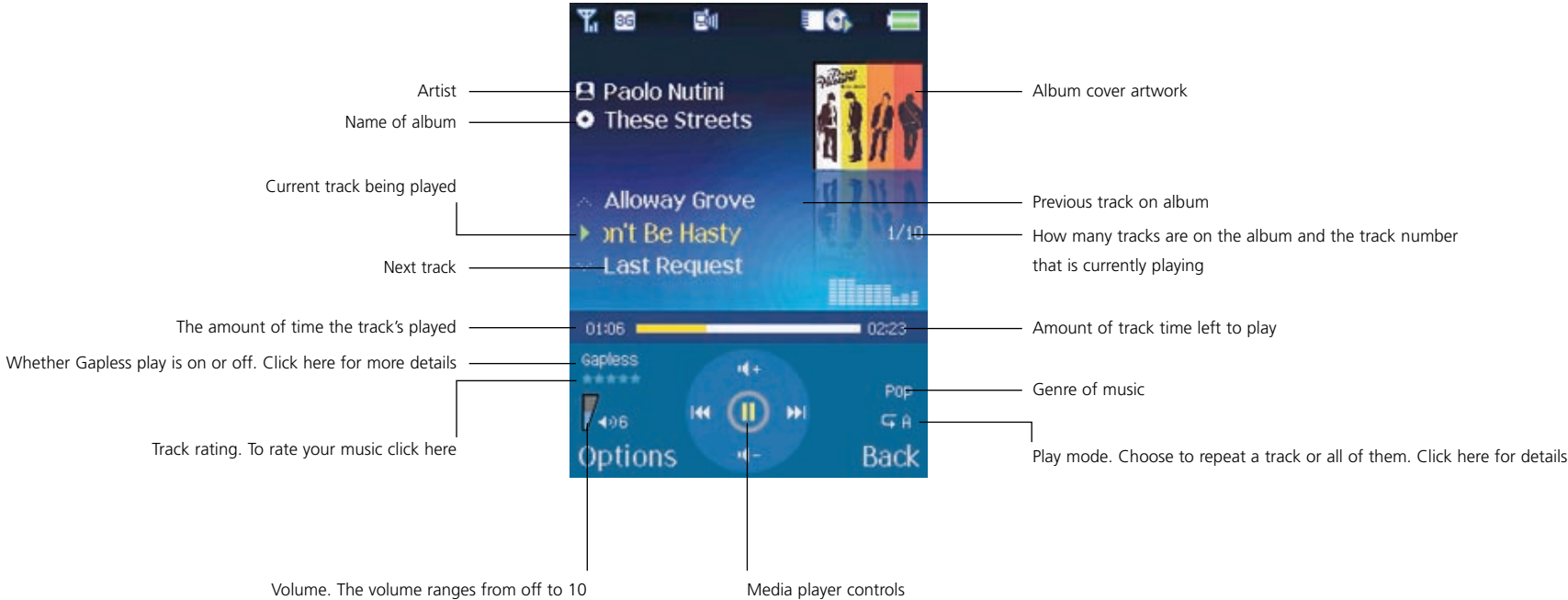
Listening to music

Use the headphones to listen to your music whilst on the way to work, or use the in built stereo speakers so friends can hear the latest tracks you've downloaded. Whichever way you choose, your O₂ Cocoon's sound quality is fantastic. You can even manage how you listen to your music when the Cocoon is open by using the internal controls, or even when it is closed with the simple external buttons. And for a sleek look place your O₂ Cocoon in its nest.

There are different ways to listen to your music.

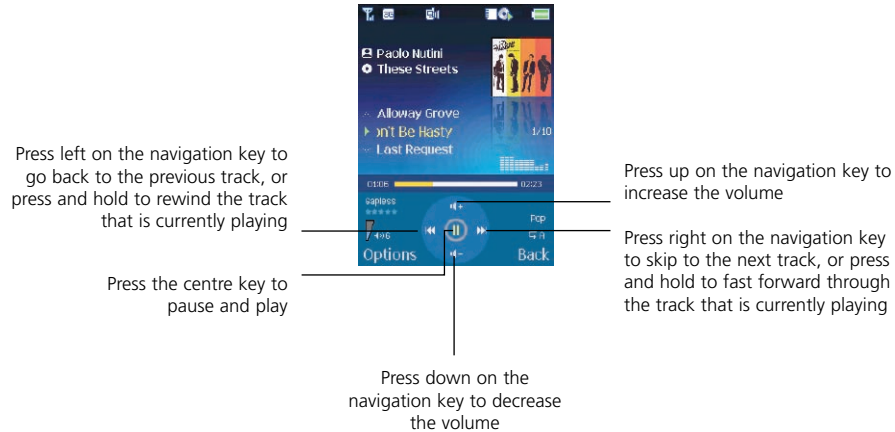
When the O₂ Cocoon is open

- Select [Music Player](#) and select the music you want to listen to



[Click here to return to contents page.](#)

Media player controls



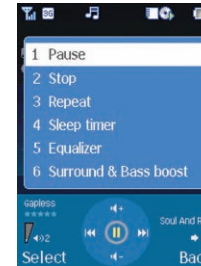
Cocoon tip

You can also increase and decrease the volume using the volume dial key. Click [here](#) for details.

Managing your music

Adjust or apply different music effects to your tracks. Add a live music effect to the track, or add a rock feel to a pop track.

- When you're in the music player menu select **Options** and choose from



Pause

Pause the music player

Stop

Select to stop the music

Repeat

Select to repeat the current track or all of the tracks on the album.

- Select **Repeat** and then choose from **Off** / **Single track** or **All tracks**
- You'll know which option is active on the music player screen

Off

Single track

All tracks

[Click here to return to contents page.](#)

Sleep timer

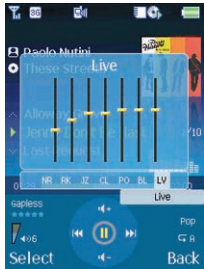
If you're listening to music you can set the time the music plays before your Music Player turns off automatically.

Choose from one of the preset options or select [User timer](#) and set your own. Otherwise for manual control select [Off](#).

Equalizer

We've set different equalizer effects for all types of music from rock, jazz and classic to live music. If you don't want to add any effect, select Normal.

- Select [Equalizer](#), then press right on the navigation key to scroll through the different options



- Press **●** to select. Any effects you had selected before will be replaced

Surround & Bass boost

Surround sound produces a 3D surround effect when listening to music through the headphones. Bass boost increases the bass, making it heavier.

Stage sound

If you can't go to the live act then pretend. Add effects to your music and listen as if you were in the studio where it's being recorded, or in a concert hall, or at a stadium. Set the scene and choose the effect depending on the kind of music you're listening to.

- Select [Stage sound](#) and then select from [Off](#) / [Studio](#) / [Concert hall](#) / [Stadium](#)

Gapless play

Gapless play detects large gaps of silent periods in music tracks and removes them so that the playback of music is smooth and continuous.

- Select [On](#) or [Off](#)

Send by Bluetooth

Select to send the selected track by Bluetooth. For details on Bluetooth click [here](#).

Properties

Select to view the name and size of the file, as well as the date and time it was saved to your O₂ Cocoon.

[Click here to return to contents page.](#)

When your O₂ Cocoon is closed

When the flip is closed it makes an ideal music player, both in size and shape, and the keys on the side of your O₂ Cocoon make it easy to control



Mixing music and the accessories

We've developed some accessories to enhance your whole stereo music experience. You can listen to music through your headphones or through the O₂ Cocoon's speakers when it is in the Nest.

The Nest

Listen to music when the O₂ Cocoon is in its Nest and make it look like a mini stereo.



The controls are the same as when the O₂ Cocoon is closed. [Click here.](#)

[Click here to return to contents page.](#)

The headphones

Control your music with your headphones. Press the button on the headphones to stop and start the music player.

If you'd rather use your headphones, just plug them in.



The splitter

Use the splitter adapter so someone else can plug in their headphones as well, and enjoy the music.

Final bit

You don't need to miss any calls because you're listening to music. Listening to music and answering calls is seamless. Set your O₂ Cocoon so that the music stops and restarts when you receive calls, or continues to play in the background. [Click here for details.](#)

Don't worry about listening to your music and running out of battery. Your O₂ Cocoon has great battery support giving you more than 9 hours listening to music.

[Click here to return to contents page.](#)

Listening to the radio

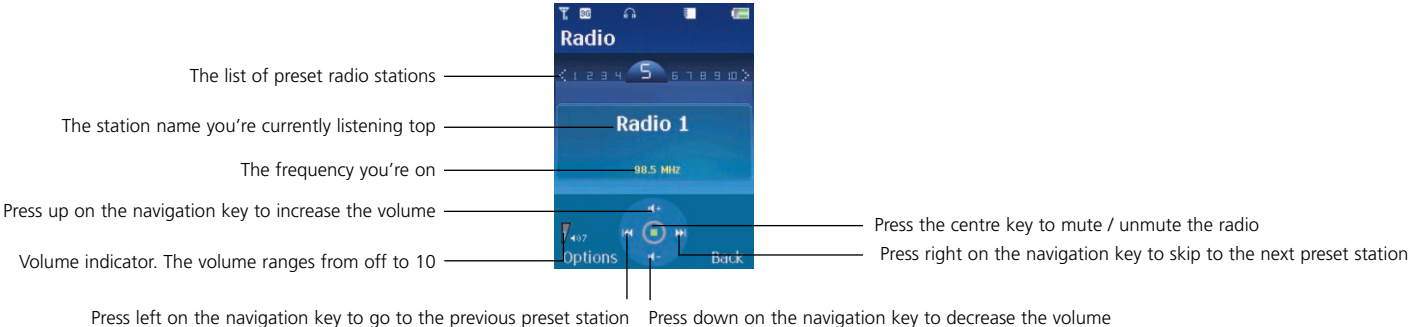
Listen to the latest news report, and keep up to date on weather and traffic reports. Or simply swap your MP3s for your favourite DJ. Whether it's Radio 1 or Radio 2.....you can listen to FM radio stations on the move.

The external display and internal screen also reveals the station name so you'll know who you're listening to, and to get you started we've even preset a few stations for you. But you're not limited to our choices – you can preset your own.

Cocoon tips

- If the radio signal is weak then make it stronger by attaching the aerial supplied in your box
- To listen to the radio you'll need to attach the headphones
- Select [Music Player – FM radio](#)

Taking control

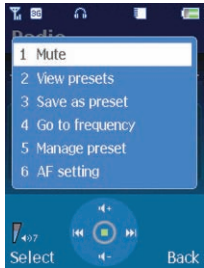


Cocoon tip

Increase / decrease the volume using the volume dial as well.

[Click here to return to contents page.](#)

- Whilst listening to the radio select [Options](#) and choose from



[Mute / Unmute](#) Select to turn the radio volume on or off

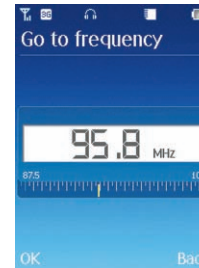
[View presets](#) Select to view all the stations that have been preset. Scroll through the radio stations listed and press ● to select

[Save as preset](#) Keep a record of stations you've found so you don't need to search for them again

- Find a new radio station and when listening select [Options](#) – [Save as preset](#)
- Scroll to an empty channel and select
- Type in the station's name and select [OK](#) to save

[Go to frequency](#) Find a radio station that isn't preset.

- Select [Go to frequency](#) then press left and right on the navigation key to scroll through the frequency line



- Select [OK](#) to select and start listening to the new station

[Manage preset](#) Select to remove preset stations from your list

- Select [Manage Preset](#) and scroll to a particular station and select [Remove](#)
- Select [Yes](#) to confirm

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Chapter 12

Tools & Games

- Bluetooth
- Games
- Calendar
- Calculator
- Notepad
- Voice recorder
- World Clock
- Stopwatch
- Converter
- Synchronisation
- O2
- Memory status

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Tools & Games

There'll never be a dull moment when you've got your O₂ Cocoon with you. If you're not listening to music, pass the time with the latest games – without having to have another piece of kit in your pocket.

You can experience the latest full-colour, console-style games in full effect on your O₂ Cocoon. Get ready for a gripping gaming experience that takes your breath away.

We've also included a range of useful tools to keep you organised and connected on the move.

- To get started, select [Tools & Games](#) from the main menu



[Click here to return to contents page.](#)

Bluetooth

- In the [Tools & Games](#) menu, scroll to [Bluetooth](#) and select

Cocoon tip

For quick access to turning Bluetooth on, press and hold **#**** from the standby screen. Your O₂ Cocoon will automatically take you to the Bluetooth menu screen.



Device search

- Scroll to [Device search](#) and press the left soft key or ● to select

Please note

If Bluetooth isn't activated, you will be prompted to turn it on. Just select [Yes](#).

- Your O₂ Cocoon will search for other devices in pairing mode

Help note


Pairing mode is the process where a headset, phone or computer and another phone talk to each other before connecting.

- A discovered devices list appears on the screen

 Identifies an available headset or BlackBerry


 Shows available computers/laptops

 Identifies available headsets

 Identifies available PDAs

 xxxxxxxxxxxxxxxxxxxxxxxx

Please note

A tick in the box means you've paired with that device before. 

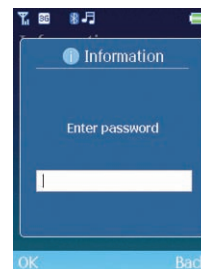
- Scroll to the device you wish to pair with and select [Options – Select device](#), or simply press ●

Please note

To view the details of the device you intend to pair with, select [Options – View detail](#).

Here you can view the Bluetooth name for the device and what security the device has.

To continue press the left soft key to select [Pair](#).



- You'll need to enter a PIN number. To pair with other devices all you need to do is just ensure the receiver enters the same PIN you choose e.g. 0000. If the receiver enters the same PIN, you'll be paired

Please note

- The process is the same for phones, PDAs and laptops
- To find the PIN number for your Bluetooth headset, please refer to your headset user manual.

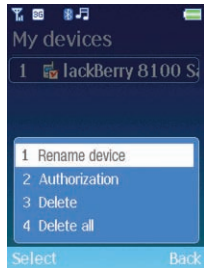
[Click here to return to contents page.](#)

My devices

View the list of devices you previously paired with.

You can assign names to devices so you know who they belong to instantly or even give authorisation for automatic pairing to certain devices. As for others, you can delete them.

- Select [Options](#) and then choose from



Rename device Change the name of the device e.g. change the device name to the owner's name so you can recognise it easily

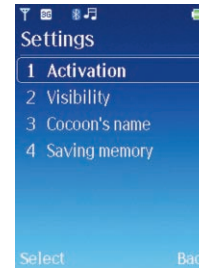
Authorization Choose from Auto connect on or Auto connect off. If Auto connect on is activated you will connect automatically to a device the second time you try to connect

Delete Select to remove the device from your my devices list

Delete all Remove all the devices from the list

Settings

- Select [Settings](#), then choose from the following options



Activation Turn Bluetooth on and off

Visibility Decide whether other people can view your handset when Bluetooth is turned on. Choose between [Show phone](#) and [Hide phone](#)

Device name Change the name of your phone, perhaps to your name so that friends and colleagues can find your mobile

Saving memory Choose where all the media you receive via Bluetooth is saved. Select either the internal or external memory. You can buy a memory card from any O2 store.

[Click here to return to contents page.](#)

See what you can do with Bluetooth

Your O₂ Cocoon supports the sending and receiving of the following over Bluetooth

Speech Make and receive calls using your Bluetooth headset

Contacts Send and receive contact information for your phonebook

Images and videos Send and receive wallpapers, photos and videos



Music Send and receive unprotected music files

Please note



- Your O₂ Cocoon will not allow the sending of copyright protected material
- Sending images, audio files and business cards also depends on whether the recipient's mobile has the ability to accept them


Making calls

Ensure your mobile and headset are paired.

- To make a call, simply enter the phone number and press  or select a number from your phonebook – it's just the same as making a call without your headset
- To end your call press 

Sending contact details from your phonebook



- From the main menu select **Contacts** or press down on the navigation key to enter your phonebook
- Scroll through your contact list and press  to view your contact's details
- Now select **Options – Send this card – Bluetooth**
- Your O₂ Cocoon will list the phones or computers that you're already paired with. Scroll to the device you want and press . Your contact details will be sent

- If you aren't currently paired with any other device your O₂ Cocoon will search automatically, or if you wish to search for other devices select **Options – Device search**. Scroll to the device you want and press 
- Enter a PIN code – just ensure the receiver enters the same PIN you choose e.g. 0000. If the recipient enters the same PIN, you'll be paired
- Your contact details will be sent

Cocoon tip

Your O₂ Cocoon can receive your contacts' details as vCards from other devices or computers.

Sending content

- From the main menu select **Multimedia**, then select the media type – **Pictures / Video & Sounds / Other files**
- Scroll to the item of content you wish to send
- Now select **Options – Send by – Bluetooth**
- Your O₂ Cocoon lists phones or computers that you're already paired with. Scroll to the device you want and press . Your contact details will be sent
- If you aren't currently paired with any other device your O₂ Cocoon will search automatically, or if you wish to search for other devices select **Options – Device search**. Scroll to the device you want and press 
- Enter a PIN code – just ensure the receiver enters the same PIN you choose e.g. 0000. If the recipient enters the same PIN you'll be paired
- Your file will be sent

[Click here to return to contents page.](#)

Games

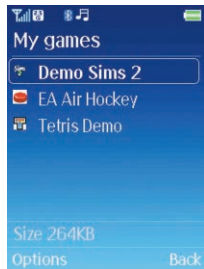
- Scroll to [Games](#) and select

My games

This is where all your downloaded games are stored. Select to view and choose the one that suits your mood!

To get you started we've added three games for you.

- Select [My games](#) and then scroll to the game you want to play and select



- You're now ready to play

Demo Sims 2



Play the top-selling PC game! Bring your phone to life with The Sims 2! Create a Sim, then explore and customize their world! Socialize with other Sims, push them to extremes and shape their future!

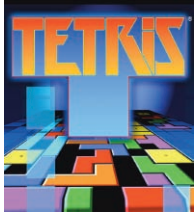
EA Air Hockey



Drop that mallet and bring the thrill of the arcade everywhere with EA Air Hockey! Complete objectives in up to 3 difficulty modes against the computer, or compete against a friend in head to head play! Turn on power-ups and use them against your opponent for more crazy game action! EA Air Hockey brings all the excitement of the classic arcade favorite to your mobile's screen, with a simple one button control that makes crushing your opponent fun and easy!

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Tetris® Demo



Tetris is one of the most popular games on mobile phones. What started as a simple Russian computer puzzle game became the addiction of millions of players worldwide. We started with one of the greatest games of all time and added the features to make it the perfect game for your mobile phone. In addition to the classic Marathon mode, we have added two quick games, Ultra (how many lines can you clear in two minutes?) and Forty Line (How fast can you clear forty lines?) to fit the way people play games on phones.

Please note

You can delete the presaved games from your O₂ Cocoon. But please be aware that once deleted you can't retrieve them.

[Click here to return to contents page.](#)

Download

- Select [Download*](#) – your O₂ Cocoon will connect you to the O₂ Games Arcade where you can choose from a wide range of games to download

Welcome to the era of fast and furious mobile gaming. The O₂ Games Arcade brings you full colour, quality games from classic puzzles to championship footy.

Choose from a variety of categories such as action, sport, puzzle and strategy, racing, arcade and retro, and a lot more.

Games are easy to download and you can preview them beforehand. You will only be able to view games that are available on your mobile.

How to download games

- Once you are in the O₂ Games Arcade you can choose from the top games, new releases, best sellers
- In the O₂ Games Arcade category menu select the genre you want and a list of all the available games will appear on screen

Please note

All categories and games listed are available from the O₂ Games Arcade, although some games may not be available for all devices.

- Just choose the game you want to play and when highlighted press ● to get a full description
- If you want to buy the game select [Buy](#)
- On the following screen select [Yes](#)

Your O₂ Cocoon will start downloading your chosen game. It may take a minute for the game to download – please don't cancel before it has finished downloading

- The game will now be stored on your mobile in the [My Games](#) folder. [Click here](#) for more details

Profiles

The Java settings have already been stored in your mobile. You can choose between O2 Java Prepay and O2 Java Postpay.

Memory status

Select to view how much memory space still available on your O₂ Cocoon.

*Standard WAP charges plus download charges may apply. See www.o2.co.uk or check your calling plan for more details. Terms and conditions apply.

[Click here to return to contents page.](#)

Calendar

You can use the calendar to set up forthcoming events such as a meeting, an appointment, or a friend's birthday. The calendar will also remind you about events you have previously scheduled.

- Scroll to [Calendar](#) and press ● to select
- When you open the calendar, the current date will be highlighted

Please note








To use this tool efficiently you'll need to ensure that the correct current time and date is set on your mobile. From the main menu select [Clock & Alarm](#) and follow the prompts. For more info click [here](#).


To set a memo

- In the calendar screen, use the navigation key to move the blue box to the date where you wish to create an event
- Once the required date is highlighted select [Options – New event](#)
- Choose between setting a new [Schedule](#), [Task](#) or [Note](#) for that date. Select the one you want and then press ● to select

Now enter the details. The fields for schedules, tasks and notes differ – see below.




For a schedule

-  [Subject](#) Enter the name of the Schedule
-  [Details](#) Enter details of the Schedule
-  [Start date](#) What date does it start?
-  [Start time](#) What time does it start?
-  [End date](#) When will it end?
-  [End time](#) What time will it end?
-  [Location](#) Where is it?





 [Alarm](#) Set a reminder so that the alarm for this event will sound at the scheduled time or up to one hour before

- Select [Alarm](#) by pressing ●
- Scroll through the time options available or select [No Alarm](#) and press ● to select




 [Alert tone](#) Select the alarm tone

 [Priority](#) Choose between low and high.  will represent a low priority schedule and  a high priority

For tasks

-  [Task](#) Enter the task name
-  [Start Date](#) What date does it start?
-  [Due Date](#) When is it due?
-  [Priority](#) Choose low or high

For notes


-  [Note](#) Enter your note
-  [Date](#) Enter the date it refers to
-  [Priority](#) Choose low or high


- Once complete select [Save](#)


[Click here to return to contents page.](#)

View the events you've set

By returning to the calendar screen, you'll see a green line under a date indicates you've saved an event. Highlighting an underlined date an icon at the bottom of the screen will identify whether you've saved a schedule, task or note.

 Shows you've a schedule saved

 You've allocated a task to that date

 Indicates you've set a note reminder

Managing the calendar menu

You can also perform the following from the calendar screen

- Select [Options](#) and choose from

[Select](#) To view any schedules, tasks or notes saved to that date. To view your memos directly from the calendar screen, simply press ●

[New Event](#) For details on creating a new event click here

[View By Week / View By Month](#) To view your calendar in week or month formats

[Today's Events](#) Shows you today's events. By pressing the navigation key, you can scroll to view the next day's events, or even the day before if you need to

[View All](#) Lets you view all schedules, tasks and notes

[Go to Today](#) Go direct to today's date

[Go to Date](#) Lets you specify a date to view

[Search](#) Select to search for details you have saved

Additional calendar options

- Scroll to a date where an event has been saved and pres ●
- Select [Options](#)

In addition to the options to manage your calendar above, there are

[View](#) To view the full details of the event

[Delete](#) Lets you delete specific information stored in your calendar

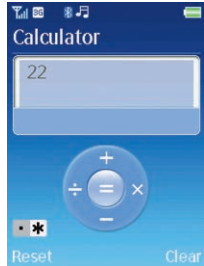
[Delete all](#) Select to delete schedules, tasks and notes

[Done](#) This relates to tasks – select once the task has been completed. You can also change your mind and select [Undone](#)

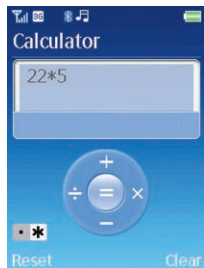
Calculator

Select calculator to do those sums you can't do in your head.

- Use the keypad to type in the numbers you wish to calculate
- Use the navigation key to perform the mathematical operations on screen



- Press **⋅*** to insert a decimal point
- Once completed, press **●** to select =



[Click here to return to contents page.](#)

Notepad

Here you can write reminders for yourself. Any brilliant ideas, song lyrics or inspiring thoughts.

- Select [Notepad – Create](#)
- Enter your note using the keypad
- For additional settings, select [Options](#) and choose from the following

[Save](#) To save your note

[Input mode](#) Change the way you input text from number mode, to T9 mode or ABC mode. For further information on T9 or predictive text click here. Your O₂ Cocoon also gives you a choice of symbols to place in your note

[T9 settings](#) Choose from

- **Predict word on / off** Your O₂ Cocoon will try to predict the next word you are typing based on your previous typing
- **Select list view on / off** When turned on your Cocoon will show possible word matches for you to choose when using predictive text
- **My word** Your O₂ Cocoon will save words that you've used that are not currently in its dictionary. You can edit the list, delete them or add new ones

If you've already saved reminders in your notepad you can go back and view them or delete them.

- Select [Notepad](#), then scroll to a note and press ● to view, or select [Options](#) and then select [View](#) / [Create New](#) / [Delete](#) / [Delete All](#)

[Click here to return to contents page.](#)

Voice recorder

Use your mobile like a dictaphone so you don't forget important conversations or information. Then forward your recording to others.

- Select [Voice recorder](#)
- Your O₂Cocoon will open a new file for you to start recording straight away
- Select [Options](#) and then choose from

[Record](#) Select to record a voice recording. For more information click here

[My voice clips](#) Takes you to previously recorded messages. For further information on previously recorded messages click here

[Record settings](#) Change the filename for your recording, otherwise they'll all be saved as Voice! Press the right soft key to select [Clear](#) and delete the default filename, then enter a new name and select [Save](#)

Recording a voice recording

- Select [Voice recorder](#) – [Options](#) – [Record](#) to start recording
- When you've finished, press the left soft key to select [Stop](#)
- Your recording will save automatically to the Sound folder under Multimedia and in My voice clips under voice recorder, click here for more information
- You can then select [Options](#) and choose from the following

[Play](#) Select to play the recording you've just made

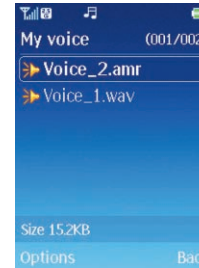
[Create new](#) If you want to record another, select create new

[My voice clips](#) Select to go direct to all your other saved recordings

[Record settings](#) Select to change the filename. For further details click here

To play your voice recordings

- Select [Voice recorder](#) – [Options](#) – [My voice clips](#)



- Scroll to highlight one of the voice recordings and press **●** to play

Managing your voice recordings

- Select [Voice Recorder](#) – [Options](#) – [My voice clips](#), scroll to highlight one of the recordings, then select [Options](#) and choose

[Play](#) To play the highlighted voice recording

[Set as ringtone](#) To set the voice recording as your mobile's ringtone

[Send by](#) Select to send your voice recording in a media message, by email or via Bluetooth. Click here for further information on media messaging, email and Bluetooth

[Rename](#) Select to change the filename. For further details click here

[Copy to](#) Copy the highlighted file to your phone or memory card if inserted

[Move to](#) Move the highlighted file to your phone or memory card if inserted

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[Delete](#) To delete the file currently highlighted

[Delete all](#) To delete all voice recordings

[Properties](#) View the details of the recording such as its name, size and date it was created

[Multiple select](#) Select to delete a group or all of your voice recordings, or copy and move some or all to your MicroSD card

- Select [Multiple select](#)
- Press ● on [Select All](#), or scroll through the individual files and when highlighted select by pressing ● . When complete select [Options](#)
- Now choose to either [Send by Bluetooth](#); [Copy to External](#); [Move to External](#); [Delete](#) and press ● to select
- If you choose to delete a file you'll need to select [Yes](#) to confirm

Please note

To copy or move any media from your mobile's memory to the external memory you will need to ensure you've inserted a MicroSD (memory) card – and that it's large enough to store all your data.

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World Clock

What's the time in Sydney, New York or loads of other world cities?

Find out by selecting [World Clock](#) and by pressing left and right on the navigation key to scroll around the world.

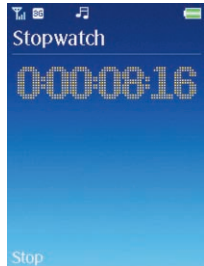


[Click here to return to contents page.](#)

Stopwatch

On your marks, get set, go! You can even time the race using your O₂ Cocoon.

- Select [Stopwatch](#) and press ● to start the clock running



- Press the left soft key or ● to select [Stop](#)
- Press the left soft key or ● to [Continue](#)
- Press the right soft key to select [Reset](#)

And the advanced settings

Your O₂ Cocoon also has advanced stopwatch settings.

Select [Stopwatch – Options – Advanced settings](#) to change modes between [Basic mode](#), [Split time mode](#) and [Lap time mode](#)

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Converter

- Scroll to [Converter](#) and select to enter the converter screen



Step 1

- In the top box, scroll left and right using the navigation key to select the conversion you want to carry out. Choose from Currency, Length, Area, Volume, Weight and Temperature

Step 2

- In the second box, choose the unit for conversion e.g. UK Pounds, Inch or cm²

Step 3


- In the third box, enter the figure you want to convert from using the alphanumeric keys

Step 4

- In the fourth box, choose what you want to convert your original unit to, e.g. US Dollars, mm or metre²

Result! The conversion will appear in the bottom blue panel.

Cocoon tips

- Update currency rates as they change. In the Currency screen, select the two currencies and then select [Options – Rate](#) and update
- If you've got the conversion the wrong way round, just select [Options – Reverse](#) and your O₂ Cocoon will do the rest
- Press  to enter a decimal point

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Synchronisation

You can transfer music files to your PC, keep your contacts, calendar, notes and tasks up to date, and even use your mobile as a mass storage device.

For full details on synching your O₂ Cocoon with your PC [click here](#).

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02

We've already added either the Pay & Go or Pay Monthly settings to your SIM card. Your Cocoon mobile will recognise the SIM type you have once the SIM is inserted and will automatically default to the correct postpay or prepay settings.

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Memory status

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Chapter 13

Contacts

- Adding contacts
- View contacts
- Managing your contacts

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Contacts

Managing your contacts has never been easier. Now you can edit or create details, send messages, call them or delete them from your life completely. You can assign different ringtones, even pictures, to personalise chosen callers or different groups so you know who is calling.

There are three options to access your contacts' menu

- Select [Contacts](#) from the main menu or
- From the standby screen press the right hand side of the navigation key to scroll through the shortcut icons to highlight [Contacts](#) and press ● or
- Press down on the navigation key

Please note

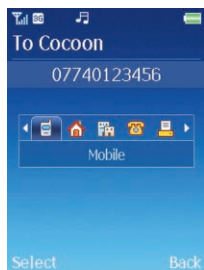
- For further details on shortcuts click [here](#)
- To progress further you'll need to add contacts to your O₂ Cocoon

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Adding contacts

You can either use the SIM card or the built-in contacts database as your phonebook. You can store up to 1000 contacts on your mobile's memory and up to 250 on your SIM card memory.*

- In the standby screen, enter the number you wish to store, then select [Options – Save](#)
- Select [New contact](#) by pressing ●
- When prompted, select the location for the new number – choose one of the following and press ● to select



- Mobile
- Home
- Office
- Other number
- Fax

*Dependent on type of SIM.

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- The screen will then show the phonebook data fields for a new contact



- Scroll through the contact data fields that you wish to edit and enter the relevant data

The data fields provided by the phonebook are

- [Forename](#) Your contact's first name
- [Surname](#) Your contact's last name
- [Mobile](#) Their mobile phone number
- [Home](#) Their home telephone number
- [Office](#) A contact number for the office
- [Other number](#) Additional contact numbers
- [Fax](#) Your contact's fax number
- [Speed dial](#)* Allocate a speed dial number for your contact
- [Email](#) Enter your contact's email address
- [URL](#) If your contact has a web address


*Only available to Pay Monthly customers.

 **Group** Assign your contact to a particular group

- Press ● to access **Group**
- Scroll to either **Unassigned** / **Family** / **Friends** / **Office** and select

Please note

- When there is an incoming call for this contact, the ringtone assigned to this group sounds
- To set a ringtone for each caller group select **Contacts – Options – Manage – Groups**. Scroll to a specific group then select **Options – Edit Group** and follow the on screen instructions. For further information click [here](#)

 **Image** Assign an image to your contact

- Press ● to access **Image**, then scroll through the images and pictures you've saved. When an image is highlighted select **Options – Select**
- When the person calls you, the photo or image will appear on your screen

Please note

The image ID is only available when you save a contact to your phone's memory.

 **Ringtone** Assign an individual ringtone to your contact

- Press ● to access **Ringtone**, then scroll through and select one of the ringtones available. When there is an incoming call from this contact, the ringtone you've assigned sounds

Please note

- The ringtone in this field replaces any ringtone associated with the contact's caller group
- The caller tone is only available when you save a contact to your phone's memory

 **Memo** Write a note about your contact

Once you've gone through the fields detailed above select **Save**.

Please note

- If you save your contact to your SIM's memory, you will only be able to detail information in the following fields – name, contact number and email. To change the default from SIM memory to mobile phone memory or vice versa go to **Contacts – Options – Manage – Storage location**. For more information click [here](#)
- You can also save a number to your phonebook from calls or messages you have received, select **Options – Save** from the appropriate menu. Then select **New contact** or **Update existing** and follow the on screen prompts

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View contacts

- From the standby screen, press down on the navigation key and scroll through all your available contacts

Please note

If you are unable to view any contacts it may be because you need to add contacts. Click here to find out how.



- Scroll through the list of contacts available using the navigation key. For quick access to a certain contact, start typing in their name using the alphanumeric keys. The letters will appear in a box on the bottom of the screen and your O₂ Cocoon will search for that particular contact



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When the required contact is highlighted

- Press **●** to view the contact details. You can then press the left soft key to select [Options](#) and then [Edit](#), [Delete](#) or [Send this card](#) as a business card
- Press **●** to call your contact
- Select [Options](#) and then choose from the following

[View details](#) To view your contact's details

[Call](#) Make a voice or video call to the contact

[Send message](#) Send either a text or multimedia message to your contact. For further details on messaging click here

[Edit](#) Change your contact's details

[Delete](#) Had a falling out? Get rid of your contact from phone list

[Add new contact](#) To add a new contact to your phonebook. For details on doing this click here

[Sort by](#) Rearrange how your contacts are displayed. Sort by first names or surnames

[Copy and Move](#) Select to move your contact details from your phone to your SIM card or vice versa. You can choose to make a copy of the contact and save to both memories, or move it completely...or even copy and move your whole phonebook

[Delete all](#) Select to delete all records for that contact or number

[SIM Contact list / Phone Contact l](#)

[ist](#) Select to view all the contacts saved to your SIM's memory. If you are currently viewing your SIM's phonebook, this will say Phone Contact List

[Manage](#) Here you will find all the details on managing your phonebook entries. For further details click here

Managing your contacts

Select to manage all your settings in the Contacts menu. You can edit your Groups set up, check the memory status, amend how you display your contact information and even delete certain contact fields you do not require.

My name card

Create your own business card, so that you can send all your details upon request by text message, media message or by Bluetooth.

- Select [Contacts](#) from the main menu, then select [Options – Manage – My name card](#) and choose from the following
 - [Edit my card](#) Select to amend or create your business card. Just follow the on screen prompts – it's the same as creating a new contact
 - [Send business card](#) Send your contact details as an electronic business card by text message, media message, email or Bluetooth. Simply follow the on screen prompts

Groups

Caller groups are combinations of phone settings used to identify a particular group of contacts, such as Colleagues, Family and Friends. You can also create additional groups such as members of your football team or VIPs.

You can associate a ringtone with one group, and when a member of that group calls, your mobile will use the group's ringtone.

Please note

You can only select contacts as group members if their details are saved to your phone's memory. If your contact is saved to your SIM's memory, you'll need to copy their details to the phone memory first.

- Select [Contacts – Options – Manage – Groups](#)



- Scroll to one of the groups and select [Options](#) to access the following choices

[View members](#) Shows you all the members of that particular group

[Add group](#) Adds a new group to your list, you can also select a specific ringtone for that group




[Edit group](#) Change the details of a group – rename it or choose a new ringtone

[Delete group](#) Lose that group altogether from your list

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Speed dials*

Create a speed dial, it'll save you time when searching for those contacts you call more regularly – they'll just be one key press away. Read on to find out how to create a speed dial.

- From the main menu select [Contacts](#) – [Options](#) – [Manage](#) – [Speed dials](#)
- You can see that we have already set a voicemail speed dial up for you – all you need to do to access your voicemail messages is press and hold  from the standby screen
- To set up a speed dial link, scroll to the next available space and select [Add](#) or press 
- Scroll through your contacts listed and press  to select

Cocoon tip

If you change your mind at any time, just scroll to the speed dial number in question and select [Options](#) and then [Change](#) or [Delete](#).

*Available to Pay Monthly customers only.


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Call logs


These options make sure that you are always in control by putting your call history at your fingertips.


- From the [Manage](#) menu, scroll to [Call logs](#) and select

All, missed, dialled and received calls

- Scroll to [All calls](#) / [Missed calls](#) / [Dialled calls](#) / [Received calls](#) and press  to select the type of call you wish to check up on. You can then view all the latest missed, received or dialled calls
- Scroll down to the desired phone number

 this icon appears beside missed calls

 this icon appears beside dialled calls

 this icon appears beside received calls

Cocoon tip

For quick access to view the most recent missed, dialled and received calls press .

Please note

- If a phone number has already been stored as a contact in your phonebook, the display will show the name of this contact
- If the telephone number has been withheld, the number will not be displayed

When the number for a missed, dialled, or received call is highlighted, you can perform the following tasks

- Select [Options](#) and choose from the following

[View](#) To view the time, date and telephone number* of the call

[Voice call](#) Select to call the number or contact listed

[Video call](#) To video call the number or contact listed

Create message Select to send a text message or media message to the number or contact listed. For further information on sending messages click here

Save If the phone number for the call has not been stored in the phonebook, you'll be able to create a new contact for this number or update an existing contact

Delete Select to erase the record of the call from the list

Delete all Select to delete all records for that contact or number

Delete call log

Select and follow the prompts to delete [All call logs](#) / [Missed call logs](#) / [Dialled call logs](#) / [Received call logs](#).

Call time

Here you can view the duration of the calls you've made

Last duration Shows the duration of your last call

Dialled calls Shows the total time of all dialled calls

Answered calls Shows the total time for all received calls

- Select **Clear** to reset all the counters to zero. You'll need to enter your PIN2 code. For more details on your PIN2 code click here

Please note

If the PIN2 code is entered incorrectly three consecutive times, the PIN2 code will be locked down. You'll need to enter the PUK2 code to unlock it. Contact Customer Service to obtain the PUK2 code.

Call cost

View the cost of the calls you've made.

Last cost Shows the cost of your last call

All calls cost Shows the total cost of all dialled calls

* If the telephone number has been withheld, the number will not be displayed.

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- Select **Options** and then clear the call cost counter or set your call costs' limit. You'll need to enter your PIN2 code. For more info on PIN2 code click here

Please note

If the PIN2 code is entered incorrectly three consecutive times, the PIN2 code will be locked down. You will need to enter the PUK2 code to unlock it. Contact Customer Service to obtain the PUK2 code.

GPRS counter

Select this choice to view how much data has been sent and received via GPRS and 3G since the last time the counter was zeroed.

- Select **Clear** to reset the counters to zero. You'll need to enter your PIN2 code. For more details on your PIN2 code click here

Please note

If the PIN2 code is entered incorrectly three consecutive times, the PIN2 code will be locked down. You'll need to enter the PUK2 code to unlock it. Contact Customer Service to obtain the PUK2 code.

Own numbers

Manage your personal contact numbers. Add new numbers or edit existing ones – just follow the on screen prompts.

Storage location

Select the default for where new contacts will be stored.

- Choose between **SIM** and **Phone** and press the left soft key to **Select**

Memory status

Select to view how much memory space you have left remaining for new contacts on both your SIM card and phone memory.

Chapter 14

Settings

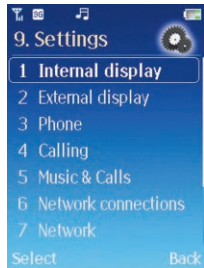
- Internal Display
- External Display
- Phone
- Calling
- Music & Calls
- Network connections
- Network
- Connections
- Security
- Factory reset

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Settings

Make your phone entirely yours. Customise it, personalise it, change it till it's exactly how you want it. Until it says what you want about you. This section tells you how to turn a Cocoon into your O₂ Cocoon. Choose different display messages and screensavers, as well as changing basic parameters for your mobile such as security, network and call settings.

- Select [Settings](#) from the main menu

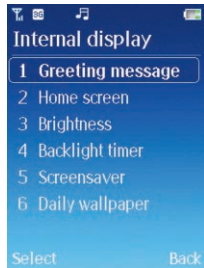


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Internal Display

This allows you to change your display settings, for instance what your display shows when your mobile starts up and which screensaver is active.

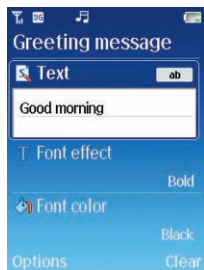
The internal display menu lists these choices



Greeting message

From here you can choose whether there is a message at all, and if there is which font effect or colour you prefer.

- Select [Greeting message](#)
- In the text box, enter your greeting message. For more info on entering text [click here](#)



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- Scroll to [Font effect](#) and press ● to select. Then choose between [Bold](#) or [Underline](#) and press ● to confirm
- Then scroll to [Font colour](#) and choose from the list available
- Once complete select [Save](#)

Home screen

Choose from the default images we've saved to your O₂ Cocoon, or even select an image that you've taken, downloaded from O₂ Active or received from friends in a media message.

Add text to the screen too. Add your name so you can easily identify it – unless you can think of something more unique.

- Scroll to [Home screen](#) and select

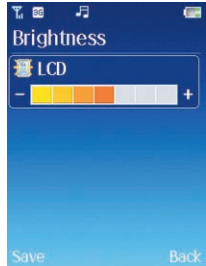
[Wallpaper](#) Scroll through all the images available. Don't miss the preset images saved to the default folder. To designate your chosen image as your wallpaper, select [Options – Set as wallpaper](#)

[Text](#) Enter the text for your home screen, then select [Options – Save](#). For help and tips on entering text [click here](#)

Brightness

How bright do you like your display?

- Scroll left and right on the navigation key to move the levels up or down



- Select [Save](#)

Backlight timer

Changes how long the light illuminates the LCD and the keypad. There are separate settings for each.

- Scroll to [LCD](#) or [Keypad](#) and press ● to enter
- Scroll through the times available and press ● to select

Cocoon tip

If you change the brightness and the backlight timer, you'll affect your mobile's battery life.

Screensaver

From this menu, turn the screen saver on or off, select a new one from images you've saved and decide how long before your screensaver is activated when your O₂ Cocoon isn't in use.

Why not choose a picture of your family or friends, or a picture you took on holiday? Just follow the on screen prompts.

- Select [Screensaver](#) and then choose from the following

[Turn on / off](#) Select to turn the screensaver on or off

[Choose screensaver](#) Select your chosen image. Scroll through the options available

[Timer](#) Select how long before your screensaver is activated. Choose from four seconds up to three minutes

Daily Wallpaper

Rather than having the same wallpaper all the time, set your wallpaper to change automatically – daily, every twelve hours or hourly.

- Select [Daily Wallpaper](#) and then choose from the following

[Turn on / off](#) Select to turn the daily wallpaper option on or off

[Manage wallpaper image](#) Select your chosen images. Scroll through the options available and follow the prompts. For further details click [here](#)

[Timer](#) Select how often your wallpaper changes – choose between daily, hourly or every 12 hours

[Information](#) Details exactly what daily wallpaper is

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Create a daily wallpaper

- Select [Settings](#) – [Internal Display](#) – [Daily Wallpaper](#) – [Manage wallpaper image](#)
- Select [Options](#) – [Add daily wallpaper](#)
- Scroll through all the images available and press ● to select a particular image. Scroll through and repeat the process to select other images
- Once complete, select [Options](#) – [Save](#)
- Now change how often your wallpaper changes – see the instructions [above](#) for [Timer](#) – and don't forget to turn your wallpaper on

Amend your daily wallpaper

- Once you've create a daily wallpaper, view it by selecting [Manage wallpaper image](#) – [Options](#) – [View](#)
- Delete some or all of the images from your daily wallpaper by selecting [Manage wallpaper image](#) – [Options](#) – [Delete](#) / [Delete all](#). Then select new ones

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External Display

So you've customised your O₂ Cocoon's internal display screen – don't forget the external display as well.

Your O₂ Cocoon's external display reveals the essential information you need – the time, the songs that are playing, the radio station you're listening to, and who's calling. It'll also alert you when your battery is low or you've missed a call or received a new message. For more details on the external icons click [here](#).

Take control of the display by reading the following instructions.

Brightness

How bright do you want the external display?

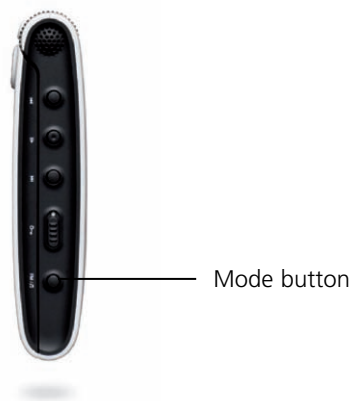
- Select and then scroll left and right on the navigation key to move the levels up and down
- You can also have a different level of brightness when the handset is charging
- Once complete select [Save](#)

Backlight timer

Select how long you want the LEDs to be activated when you close the flip. Choose between 5, 10 or 15 seconds.

Cocoon tip

- If the LED lights are not activated for long enough you won't know who has called / texted / which track or radio station is playing as the scrolling message won't have finished
- To reactivate the external display, press the mode button



Slide scrolling speed

The scrolling LED will let you know who's calling, that you've received a message, the battery is low and even which track or radio station you're listening.

Set how fast you would like the message to scroll – choose from slow, medium or fast.

Message preview

Your O₂ Cocoon's external display alerts you when you receive new messages. You can also see a short message preview – the first few words of the text message. Select [On](#) or [Off](#).

To find out how you'll know when you receive a new message click [here](#).


Phone


Choose how you answer calls and what language you would like your phone to use on screen and when using predictive text.

How to answer

How do you want to answer calls? Choose from the list below

[Open phone](#) You can answer calls by flipping your handset open. You'll know who is calling you beforehand as it'll be shown on your external display

[Calling key](#) Allows incoming calls to be answered only by pressing 

[Any key](#) Answer incoming calls by pressing any key except , which is used to reject incoming calls

T9 advanced

Your O2 Cocoon uses T9 – a predictive text input method allowing you to type quickly. If this option is turned on your mobile will predict the word you are typing when you press the alphanumeric keys. What's more if the word you want isn't on screen you can press (insert * key) to view other options.

- Select [T9 advance](#) and choose from

[T9 Predict word](#) Select to turn predictive text on or off

[T9 Select list](#) If turned on your Cocoon will present you with a list of words to choose from

*Pay & Go customers can only divert to Voicemail 901.

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Calling


Manage the options to help you deal with calls simply and quickly.

You can change the settings for



Diverting calls*

Choose when to divert your calls and which calls to divert – such as [All calls](#) / [Voice calls](#) / [Video calls](#) / [Data calls](#). You can forward incoming calls to another phone number or your voicemail.

Divert always Select to forward incoming calls. Once activated  will be displayed on the standby screen

When busy Forwards calls when you are on another call

Not reachable Diverts calls when your mobile is turned off or outside network coverage

No reply Forwards calls when you don't answer

Deactivate all Cancel all call forward settings

Divert status Quick access to check the status of diverted calls

*Network dependent and available to Pay Monthly customers only.

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Barring calls*

Are there some people you simply don't want to keep in touch with? Or some calls you don't want to be made from your phone? Here's the place to keep in control.

Call barring is a password protected network service and details should be acquired from O2 Customer Service.

You can choose from a long list of options for [All calls](#) or just [Voice calls](#), [Video calls](#) or [Data calls](#).

All outgoing Blocks dialling of any calls from your mobile

International If activated, no international calls can be made from your phone

Int'l except Home If activated, your mobile can only be used to dial local calls and calls to your home country from abroad. Other international calls will be barred

All incoming Rejects all incoming calls

Incoming while abroad If you're in another country (using roaming), activating this option will ensure your mobile rejects all incoming calls

Deactivate all Cancels all call barring settings. You'll need a password – please contact O2 Customer Service.

Barring status Quick access to check the status of call barring

Change password Change the password to something more memorable

Waiting calls**

If there is an incoming call when you're in the middle of another call, request your mobile to alert you. Just follow the on screen prompts.

*Network dependent and available to Pay Monthly customers only.

**Available to Pay Monthly customers only.

Accept calls

Decide which calls get through – choose to accept either all callers, only from people in your phonebook, only those in particular groups or no calls at all.

It's your O₂ Cocoon, so you decide. Just follow the on screen prompts.

Display my number

You don't need to let everyone know who's calling. You can decide to show or hide your mobile identity when it suits you. Otherwise select [Network default](#) and we'll decide for you.

Please note

If this feature is turned off, you may not be able to make phone calls in certain countries, such as Singapore and China.

Auto redial

Do you want your phone to automatically redial busy numbers?

- Scroll to [On](#) or [Off](#) and press ● to select

Video call

Control what you see when you receive a video call.

- Select [Video call](#) and then choose from

Main display

Decide what appears in the main display.

[Partner main](#) The other person's image will appear in the main display and you'll appear as a thumbnail in the corner

[Main picture](#) Your image will appear in the main display and the caller / recipient will be viewed as a thumbnail

[Partner only](#) Select so only the other person can be viewed on screen

[Only my picture](#) Remove the other person from the display and show only you

Images instead

Instead of showing your face on screen, scroll through your pictures and choose a photo instead.

- Scroll to [Images instead](#) and select [Options – Customise](#)
- Scroll through all your images available and select the one you want by selecting [Options – Select](#)

Cocoon tips

- Some files are too large to be selected
- To reset select [Options – Reset to default](#)
- After each change select [Options – Save](#)

Music & Calls

Control the settings for when you receive a call whilst listening to your music tracks.

Music after call

Rather than starting the music player again after you've finished a call, you can set your O₂ Cocoon to start the track again automatically. Choose between [Begin Automatically](#) or [Begin Manually](#).

Music during a call

Set how your music player performs when you receive a call and also during a call.

[Off when ringing](#) The music will automatically stop when you receive a call

[On when ringing](#) The music will continue to play when your phone rings but stop when you answer the call

[Continue during a call](#) The music will continue in the background whilst you take the call. The other person won't be able to hear the music though. When the call ends your O₂ Cocoon will return to the original volume.

[Click here to return to contents page.](#)

Network connections

This is where all your settings for WAP, MMS and VOD are saved.

Your O₂ Cocoon recognises the SIM type you have once the SIM is inserted and it will automatically default to the correct postpay or prepay settings.

If you find this isn't the case then follow the on screen prompts to amend.

Please note

Incorrect settings may prevent you from using some of the relevant Pay & Go or Pay Monthly services e.g. O₂ Active.

[Click here to return to contents page.](#)

Network

Network selection

Your mobile searches for a network automatically or you can do it manually. Decide which you prefer here. The default setting is Automatic.

- Scroll to your preferred choice and press ● to select

Automatic When outside the coverage of your regular network, your mobile will automatically search for usable networks

Manual When outside the coverage of regular network, your mobile will list available networks and allow you to choose

Network mode

Your O₂ Cocoon is a HSDPA / 3G handset and gives you options to work on a 2G (GSM) or 3G (UMTS) network. If a 3G network isn't available, your device will automatically use the 2G network.

[Click here to return to contents page.](#)

Connections

This section helps you manage how your phone is connected to your computer and how the content on your MicroSD card is accessed from your computer.

Port setting

This allows you to define whether your computer connects with the phone via the USB cable (included in the box) or via Bluetooth.

In order for Bluetooth to work, you need to have a Bluetooth enabled computer and the correct setting within the PC Sync software. You also need to pair your computer with your O₂ Cocoon – for more info [click here](#).

Sync

For more information on syncing [click here](#).

Music (Media Player)

For details on transferring music from your PC to your O₂ Cocoon [click here](#).

Transfer files

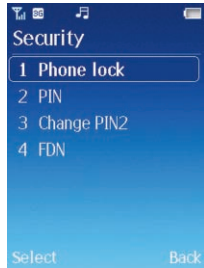
For details on transferring files [click here](#).

[Click here to return to contents page.](#)

Security

Prevent unauthorised use of your O₂ Cocoon by using a PIN code, phone password and SIM card lock.

- Scroll to [Security](#) and select, then choose from



Please note

To protect your mobile, the security menu requires you to enter a handset code before you can access the menu and set the options. The default handset code is 1234. To change the handset code, please refer to the Phone lock option.

Phone lock

Select to [Enable](#) or [Disable](#) or change your mobile's start up password which prevents unauthorised use of your mobile

Once activated, your mobile will lock when turned on unless this password is entered correctly. If an incorrect password is entered, your mobile will remain locked, and can't be unlocked even if the SIM card is replaced by another one. When the mobile is locked, you will only be able to make emergency calls.

- Select [Phone lock](#), then select [Phone lock](#) again and select either [Enable](#) or [Disable](#)
- To enable you will need to enter the default code which is 1234

You can also change the password to something more memorable but you will need to enter the default PIN first.

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PIN

A PIN code will prevent unauthorised use of the SIM card. Unless the correct PIN is entered when your mobile is turned on, the SIM card cannot be used, even if it is inserted in another mobile.

- Select [PIN](#), then select [PIN lock](#). To enable or disable your PIN1 code you will need to enter the default PIN code, which is [5555](#), [4321](#) or [0000](#)
- To change the PIN code to something more memorable, select [PIN – Change PIN](#). You'll need to enter the original PIN as well as confirming your new PIN number

Please note

If the PIN code is entered incorrectly three times, your mobile will automatically disable. The screen will display the message [PIN blocked](#) or [Enter PUK](#) (Personal Unblocking Key).

Don't try to enter your PIN again. Contact O2 Customer Service for a PUK code to unblock your mobile.

Change PIN2*

Select to change the PIN2 code. The procedure is the same as the PIN1 code.

You'll be able to obtain the PIN2 code by calling O2 Customer Service.

FDN*

After this feature is activated, your mobile will only be able to dial numbers on the fixed dial number list. If a number is not on the list, calls cannot be made to this number

- Scroll to [FDN](#) and select, then select [Enable](#)
- Enter the PIN2 code, and then add a number to your fixed dial number list

Please note

If the PIN2 code is entered incorrectly three consecutive times, the PIN2 code will be locked down. You will need to enter the PUK2 code to unlock it. Contact O2 Customer Service to obtain the PUK2 code.

*Available to Pay Monthly customers only.

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Factory reset

Changes all settings back to how they were when you received your new phone.

- Select [Factory reset](#), then enter the password – the default is 0000

Cocoon tip

Be careful. If you select factory reset you'll lose all your contacts, messages and images etc as your O₂ Cocoon will reset to how it was when you received your mobile.

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Chapter 15

Get synching

- Synchronise your contacts and calendar
- Transfer music files
- External storage device
- Sync with your Apple Mac

[Click here to return to contents page.](#)

Get synching

Your O₂ Cocoon is not just a great phone, it includes fantastic features which make it not just a device but a necessity to have with you at all times.

Your O₂ Cocoon may hold data that's key to you – your contacts, your calendar, pictures and videos, and your music. Don't risk losing them, back them up on your PC.

Please note

If you've an Apple Mac click [here](#) for details on synching your Cocoon and your computer.

[Click here to return to contents page.](#)

Synchronise your contacts and calendar

You can synchronise your Microsoft Outlook or Outlook Express contacts, calendar, tasks and notes with your O₂ Cocoon using the USB cable and the PC Sync function on PC Suite.

Once you've synched you're assured that information contained on both your phone and PC are the same. Any modifications you make to the data on your phone will be updated on your PC and vice versa.

In simple terms, you'll always have your contacts at your finger tips and you'll always be in control of your diary.

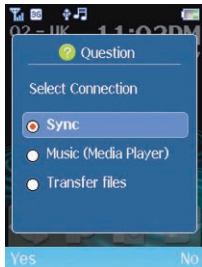
Before you get started you'll need to install PC Suite. In simple terms doing this enables your computer to talk to your mobile. This is on the CD Rom so insert it into your computer and follow the on screen instruction.

- Open the flip and turn your mobile on

Please note

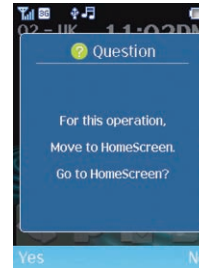
The flip will need to be open so that you can sync your PC with your mobile.

- Connect one end of the USB cable to your mobile and the other to your computer via the USB port. The following screen will appear on your O₂ Cocoon



- Scroll to [Sync](#) and select [Yes](#)

- The following screen will appear. Select [Yes](#)

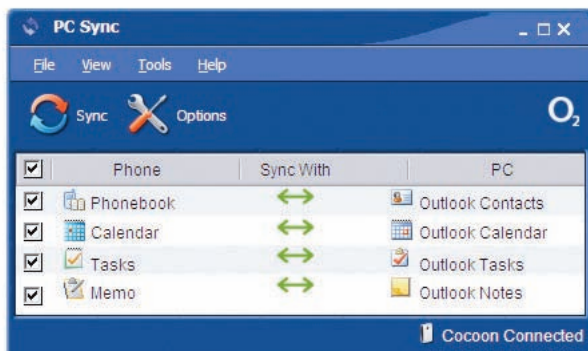


- Open PC Suite on your computer



- Double click on the [PC Sync](#) icon

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- Check the items you want to synchronise
- To start syncing click on [Sync](#)
- You'll receive a warning from Microsoft office requesting your permission to sync. Select [Yes](#)

Please note

If you have an older version of Outlook you may not receive a warning. If you're asked to set a time limit for the synch permissions then choose 10 minutes. This will ensure you have plenty of time for the syncing to complete.

- When synchronisation begins, the current status is displayed in the main screen. If you want to stop the process, select [Stop](#)

Cocoon tip

When synchronisation is complete, a window showing completion of synchronisation appears. Select the pulldown menu [Tools – View last Log](#) to display details of the synchronised data.

PC Suite also enables you to do so much more

- Use the file manager to upload and download files between your PC and mobile
- Retrieve pictures and videos from your mobile and edit them using the Image and Video Editor
- Create media messages using the MMS Composer and then send them via your mobile
- Connect to the Internet using your O₂ Cocoon as a modem

For full details click on the Help section on PC Suite.

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Transfer music files

Download music via the USB cable to your O₂ Cocoon and sync your favourite tunes with Windows Media Player 11.

You'll need to make sure you install Windows Media Player 11 so you can copy CDs to your PC's hard drive, create playlists and sync with your O₂ Cocoon. The Windows Media Player 11 software is on the CD Rom.

For full details [click here](#) to see the Music Player.

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External storage device

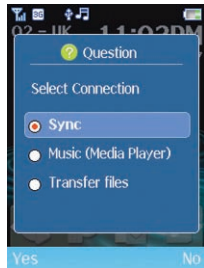
You don't need a USB memory stick when you have your O₂ Cocoon.

- Open the flip and turn on your O₂ Cocoon

Please note

The flip will need to be open so that you can sync your PC with your mobile.

- Connect one end of the USB cable to your mobile and the other to your computer via the USB port. The following screen will appear on your O₂ Cocoon



- Scroll to [Transfer files](#) and select [Yes](#). Your O₂ Cocoon is now ready
- On your PC double click [My Computer – O2 Cocoon](#)
- Your O₂ Cocoon will appear as a hard drive and be visible on your computer. If you've inserted a MicroSD card (memory card), there will be two removable drives (one for the phone and one for the MicroSD card). Select the one you want to view
- You can now view all the image, music, sound and other document folders
- Now drag and drop files from your PC to the folders on your O₂ Cocoon

Cocoon tips

- In the document folders you can store Powerpoint presentations, Word documents etc. You can store these documents but you won't be able to view them on your O₂ Cocoon in order to transfer to another PC via the USB cable or via Bluetooth
- You can also Bluetooth files to your PC or vice versa. For full details on Bluetooth [click here](#)

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Sync with your Apple Mac

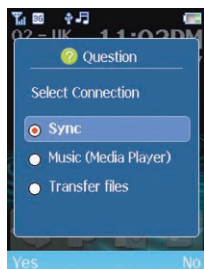
Syncing your Cocoon with an Apple Mac is different to a PC. We've detailed some help tips to get you started.

- Open the flip and turn your Cocoon on

Please note

The flip will need to be open so that you can sync your Mac with your mobile.

- Connect one end of the USB cable to your Cocoon and the other to your Mac via the USB port – just like you would with a PC. The following screen will appear on your Cocoon



- On your Cocoon, scroll to [Transfer files](#) and select [Yes](#)
- A Cocoon icon will appear on your desktop
- Select the icon to open a window detailing all the folders on your Cocoon, such as albums, images, music, other files, sounds and videos

Please note

If you've inserted a MicroSD card (memory card) into your Cocoon, an additional icon may appear detailing the contents of the card.

- You can now browse the files on your Cocoon and/or your MicroSD card. You can move, copy and delete files just like you would with a USB stick

Cocoon tips

- Before you place music on your Cocoon you'll need to ensure that the MP3 and AAC files go into the Music folder. If they don't, then they won't play
- You can't use AAC files which are bought from the iTunes music store because Apple won't share the way they protect their content with anyone else
- Once you've transferred music your Cocoon will need to update its database so that the files can be easily browsed. This may take between 10 seconds and 20 minutes depending on the amount of new music which is copied across
- If you wish to manage your music with iTunes onto Cocoon, there is a free third party application that may be able to help. This is called SyncTunes but it is unsupported by both Apple and O2
- Don't forget to remove your Cocoon correctly from within OS X
- It is not possible to synchronise your calendar or contacts with an Apple Mac

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Chapter 16

Don't panic

- In plain English
- Trouble shooting

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In plain English

GSM data

A wireless service protocol used for WAP. This allows you continuous WAP connection. You pay for the time spent connected rather than the amount of data.

3G

3G* provides video calling, browsing and download speeds up to seven times faster than GPRS. The O₂ Cocoon is a 3G mobile.

What does 3G allow me to do?

3G customers can access all services, applications and content that we currently offer, with a faster and richer experience.

3G handsets enjoy faster browsing and downloads with a selection of unique content, such as exclusive interactive games, high speed film and music clips.

HSDPA**

High Speed Downlink Packet Access offers high speeds for mobile phones. It is four times faster than standard 3G and has been nicknamed 3.5G. Your Cocoon is a HSDPA mobile.

WAP

Wireless Application Protocol or WAP is a standard developed for mobile phones. It was designed to give quicker access to mobile content than existing web protocols. Using WAP will open services to you such as O₂ Active that offers a wide variety of mobile services and entertainment.

GPRS

General Packet Radio System is a service that transmits data to and from your phone. Charges are based on the amount of transferred data rather than on airtime.

Roaming

Roaming allows you to use your mobile phone abroad by using a different network in that country. Please see www.o2.co.uk before you travel for full details.

* 3G is subject to 3G coverage.

** Subject to HSDPA network coverage.

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Quad band

Mobile phones operate in different countries or regions. A quad band mobile can switch between four frequencies e.g. 850 Mhz, 900 Mhz, 1800 Mhz and 1900 Mhz. Your O₂ Cocoon mobile is a quad band mobile.

SIM card

A SIM is the card that you receive from O₂ that holds the unique data the network needs to identify your mobile.

PIN and what is PUK

Protect access to your mobile by setting up a 'PIN' – Personal Identification Number. If you forget your code, or by mistake enter a faulty code three times in a row, the SIM card will lock. To unlock, you must enter the Personal Unblocking Key or 'PUK' code that you can get from O₂ Customer Service.

New SIM cards are not set up with the PIN enabled. Old SIM cards will be protected with a default PIN. Contact O₂ Customer Service for further details.

PIN2

PIN2 is a security code that you can obtain by calling O₂ Customer Service.

IMEI

IMEI stands for International Mobile Equipment Identifier and is an identification system that can recognise every mobile by a specific number. If a mobile is stolen, the IMEI system is capable of blocking it on all network operators that support the system.

URL

Uniform Resource Locator or URL is an address system used on the Internet. All WAP homepages have a unique address, allowing browsers to distinguish one from the other. A WAP URL always starts with the text string: <http://wap> followed by the address.

APN

APN stands for Access Point Name.

ISP

ISP stands for Internet Service Provider.

Trouble shooting

Why does my mobile not turn on when I press the key?

The key press has been too short or the mobile has shut down because the battery power level is too low to make calls. Recharge the battery fully.

The standby time seems too short. Why is this?

You may have been playing games or listening to music too much, or the display light has been on continuously due to unintentional key activation.

My mobile displays 'Insert SIM', what does this mean?

You must insert the SIM before you can use the mobile. If it is already installed, take it out and clean the metal contacts with a dry cloth, then put it back again.

My mobile displays 'INVALID SIM', what does this mean?

The mobile is SIM-locked and will not accept the SIM you've inserted. Put in the correct SIM or contact O2 Customer Service.

I can't connect to my Bluetooth headset.

Please ensure that your headset is ON and in 'pairing mode'. For further information click here.

I've previously used my headset, but I now can't connect even though it's on.

Ensure the headset is in 'pairing mode' and not just turned on. Click here for more details.

My mobile displays 'EMERGENCY ONLY', what does this mean?

Your SIM card is not properly installed or configured, or you are out of network range.

My mobile displays 'NO SERVICE', what does this mean?

You are outside network range or there is no clear path to the transmitter. If you are in a building, try moving towards a window.

Some calls are not processed. What is wrong?

A call bar may have been set to restrict mobile usage. Check call barring and cancel as necessary. For help click here.

Someone else is receiving my calls. What is wrong?

The mobile has been set to forward your calls to another number. Cancel call forwarding. For help click here.

Can I send and receive emails and surf the Mobile Internet on my mobile?

Yes. Your mobile has WAP capability, which means you can access the Mobile Internet from your mobile. For sending and receiving emails, please contact O2 Customer Service.

What is T9?

T9 text input is a predictive text editor that allows you to type using just one click per letter and saves you time when writing SMS, text entries etc.

My phone memory keeps getting full, so I don't have space to save new pictures and videos. What's wrong?

Check to see if you have anything on your Cocoon that you don't need and can delete. If you can't delete anything, you can purchase a storage microSD card. Your Cocoon can take up to a 2GB memory card.

Contact your nearest O2 store for details.

My mobile doesn't recognise that the memory card has been inserted. What's wrong?

Make sure the card has been inserted correctly and that it clicks into place. Click here for further details.

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What type of networks are supported?

Your Cocoon can work on a 2G (GSM), 3G (UMTS) or 3.5G (HSDPA) network. It supports 850, 900, 1800, 1900 and 2100 GSM bands.

Can I use my mobile inside a car?

Please refer to 'Driving Safety' – [click here](#) for details.

How do I clean my mobile if it gets dirty?

See 'Mobile care'. [Click here](#) for more details.

My mobile has been lost or stolen. What do I do?

Contact O2 Customer Service immediately to bar your mobile and prevent misuse. If your mobile has been stolen, you should report the incident to the local police.

How do I reset my mobile to factory defaults?

[Click here](#) to go to the user instructions.

I've attempted to download/upload files with my PC using the supplied CD-ROM and USB cable, but the handset manager program doesn't recognise the phone is connected. What do I do?

Make sure the cable is plugged securely into both the phone and the computer, and that your mobile is turned on. The PC Suite will not work if your mobile displays a white charging screen. If you continue to have problems, reboot your computer and if necessary, re-install the PC Suite.

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Chapter 17

The important safety bit at the back

- Safety information for mobiles
- Mobile care
- Driving safety
- Electronic devices
- Other safety guidelines
- Cautions
- Warranty statement
- Mandatory statements

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Safety information for mobiles

Read this information

Your O₂ Cocoon mobile phone has been designed, manufactured and tested so as not to exceed the limits for exposure to electromagnetic fields recommended by the Council of the European Union. These limits are part of comprehensive guidelines developed by independent scientific organisations.

European standards provide for the amount of radio frequency electromagnetic energy absorbed by the body when using a mobile phone to be measured by reference to the Specific Absorption Rate (SAR). The SAR limit for the general public is currently 2 watts per kilogram averaged over 10 grams of body tissue.

The SAR value for the O₂ Cocoon is 0.187 W/Kg measured 975 (880.2 MHz)

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Mobile care

Never attempt to open the mobile casing other than to replace the battery or SIM card. There are no user-serviceable parts inside, and you might damage sensitive electronic circuits and components. Unauthorised disassembly will void the warranty.

Never leave your mobile in the window of your car or otherwise expose it to strong sunlight or excessive heat for a prolonged period of time as this may damage it.

Never handle your mobile with wet hands or expose it to moisture or liquids of any kind. Continuous changes from a cold to a warm environment may lead to condensation inside the mobile, resulting in corrosion and possible damage.

If you pack your mobile in your suitcase during travel, beware not to damage it. Cramming it in a suitcase may crack the outer casing or LEDs. Remember to switch off your mobile during air travel or change the profile to flight mode.

As with all other radio devices, touching the built-in antenna area during telephone conversation may impair the quality and lead to shorter standby time due to increased power consumption. The antenna is at the back of your handset with the carry strap holder.

The battery

Your Cocoon is equipped with a high-performance Li-Ion battery. Observe the maintenance guidelines and your battery should give you a long service life.

- At the beginning of the battery's life, fully charge and discharge (let it go flat) three times
- Do not over charge the Li-Ion battery, as this can result in a reduction in battery performance and life span. The recommended maximum charge time is 6-8 hours
- Avoid repeated short charging. It is better to let the battery go flat and then recharge it completely
- Avoid charging in strong heat or extreme cold. Ambient room temperature is preferable. The battery has its optimum performance in an ambient temperature of +5 °C to +50 °C
- Don't store a battery near a fire or heat source
- Use only the battery approved by the manufacturer
- Never replace the battery with a non-approved battery
- Never try to open the battery as it contains substances that might be harmful if swallowed or allowed to come into contact with unprotected skin
- Never short-circuit the battery, as it may overheat and cause a fire. Keep away from jewellery and other metal objects
- Never dispose of the battery in a fire. It could explode and release harmful substances into the environment
- Do not touch the battery terminals
- **Caution:** Risk of explosion if battery is replaced by an incorrect type

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The charger

- Use only the charger supplied with your mobile
- Never pull the charger cord to release it from the mains – pull the charger itself

Cleaning and storing

- Your mobile should always be handled with care and protected from dirt, dust and damp. To avoid scratches, never place your mobile face down
- If cleaning is necessary, switch the mobile off and wipe carefully with a soft, slightly damp (not wet) cloth. Use a cotton swab to clean the camera lens. Allow the mobile to dry completely before switching it on. Never use solvents for cleaning
- If you're not going to use your mobile for some time, fully charge the battery and store the mobile in a dry place away from direct sunlight. Your mobile should be switched off during storage. Recharge every 6 to 12 months
- Never expose your mobile to heat or strong sunlight
- Never expose your mobile to moisture or liquids of any kind
- Do not paint your mobile or otherwise block the keypad, microphone or earpiece function, i.e. with stickers

Caring for the environment

Disposal of your cellular telephone and accessories

Please do not dispose of your old cellular telephone or electrical accessories, such as batteries or chargers, with your household waste. Please take them to your nearest O2 store.

Driving safety

O2 fully supports the legislation announced by the Department for Transport, banning the use of handheld mobile phones whilst driving. It is an offence whilst driving to hold a mobile or cradle it in your neck, at any point during the setup, making or taking of a phone call, text message or any other data related mobile communication.

Use of fully installed car kits is still permitted, as is the use of alternative hands-free accessories.

In the interest of safety, we would recommend use of a cradle whilst using any form of hands-free accessory. When driving we recommend that you use voicemail wherever possible, and that you listen to your messages when you are not in the car. If you must make a hands-free call when driving, keep it brief.

An airbag inflates with great force. **Do not** place objects, including both installed or portable wireless equipment, in the area over the airbag or in the air bag deployment area. If in-vehicle wireless equipment is improperly installed and the air bag inflates, serious injury could result.

WARNING: Failure to follow these instructions may lead to serious personal injury and possible property damage.

Electronic devices

Most modern electronic equipment is shielded from RF energy. However, certain electronic equipment may not be shielded against the RF signals from your mobile.

Pacemakers

The Health Industry Manufacturers' Association recommends that a minimum separation of six (6") inches be maintained between a mobile and a pacemaker to avoid potential interference with the pacemaker. These recommendations are consistent with the independent research by and recommendations of Wireless Technology Research.

If you have a pacemaker

- **Always** keep your mobile more than six inches from your pacemaker when it is turned on
- Do not carry your mobile in a breast pocket
- Use the ear opposite the pacemaker to minimise the potential for interference
- If you have any reason to suspect that interference is taking place, turn your mobile **off** immediately

Hearing aids

Some digital mobiles may interfere with some hearing aids. In the event of such interference, call O2 Customer Service to discuss alternatives.

Other medical devices

If you use any other personal medical device, consult the manufacturer of your device to determine if they are adequately shielded from external RF energy. Your physician may be able to assist you in obtaining this information.

Turn your mobile off in healthcare facilities when any regulations posted in these areas instruct you to do so. Hospitals or healthcare facilities may be using equipment that could be sensitive to external RF energy.

Vehicles

RF signals may affect improperly installed or inadequately shielded electronic systems in motor vehicles. Check with the manufacturer or their representative regarding your vehicle. You should also consult the manufacturer of any equipment that has been added to your vehicle.

Posted facilities

Turn your mobile off where posted notices so require.

Magnetic media

Magnetic fields generated by mobile phones may damage data on magnetic storage media such as credit cards, computer discs or tapes. Do not place your phone next to such media. You should never expose your phone to strong magnetic fields as this may cause temporary malfunction.

Other safety guidelines

Aircraft

Regulations prohibit using your mobile while in the air. Switch off your mobile before boarding an aircraft or change your Cocoon's profile to flight mode. For details click [here](#).

Blasting areas

To avoid interfering with blasting operations, turn your mobile off when in a 'blasting area' or in areas posted: 'Turn off two-way radio.' Obey all signs and instructions.

Potentially explosive atmospheres

Turn your mobile **off** when in any area with a potentially explosive atmosphere and obey all signs and instructions. Sparks in such areas could cause an explosion or fire resulting in bodily injury or even death.

Areas with a potentially explosive atmosphere are often, but not always, clearly marked. They include fuelling areas such as petrol stations; below deck on boats; fuel or chemical transfer or storage facilities; vehicles using liquefied petroleum gas (such as propane or butane); areas where the air contains chemicals or articles, such as grain, dust, or metal powders; and any other area where you would normally be advised to turn off your vehicle's engine.

Choking

Keep your mobile away from children as the SIM card or other small parts present a choking hazard.

Cautions

Your mobile is a high quality piece of equipment. Before operating the equipment, read all instructions and cautionary markings on (1) AC Adaptor (2) Battery and (3) Product Using Battery.

- Do not use this equipment in an extreme environment where high temperature or high humidity exists
- Do not abuse the equipment. Avoid striking, shaking or giving it a shock. When not using the unit, lay it down to avoid possible damage due to instability
- Do not expose this equipment to rain or spilled beverages
- Do not use unauthorised accessories
- Do not disassemble the mobile or its accessories. If service or repair is required, return the unit to an authorised service centre. If the unit is disassembled, the risk of electric shock or fire may result
- Do not short-circuit the battery terminals with metal items etc.

Warranty statement

This Limited Warranty shall apply to the O2 Cocoon mobile phone ("Device") including all accessories contained within the original O2 box ("Accessories"). Hereafter "the Products" means the Device and/or the Accessories as the context requires. O2 warrants that the Products are free of defects in materials and workmanship at the time of its original purchase ("Limited Warranty"). This Limited Warranty is subject to the following terms and conditions:

1. This Limited Warranty is given only to the original purchaser of the Products ("Customer"). It shall neither exclude nor limit a) any statutory rights of the Customer or b) any of the Customer's rights against the seller/dealer of the Product
 2. For the purposes of the Device, a twenty four (24) month period commencing on the date of purchase of the Device by end user customer; and for the purposes of the Accessories, a six (6) month period commencing on the date of purchase of the accompanying Device by end user customer ("the Warranty Period").
 3. This Limited Warranty may not be sold-on, assigned, transferred or given to any subsequent purchaser or acquirer of the Products. This Limited Warranty is only valid and enforceable by those Customers who have purchased the Products in the UK.
 4. Throughout the Warranty Period O2 or its authorised agent will, at their discretion, without charge and subject to Clause 7 repair or replace any defective Products. Repair or replacement may involve the use of functionally equivalent reconditioned unit. O2 will return repaired Products or replacement Products to the Customer in good working condition. All replaced faulty parts or components will become the property of O2.
 5. If O2 repairs or replaces any Products, the repaired or replaced Products shall continue to be warranted for the remaining time of the original Warranty Period or for three (3) months from the date of repair or replacement, whichever is longer.
 6. Before returning any Device, you are responsible for ensuring that you back up data and remove any personal information from the Device. O2 is not responsible for any loss of data or removable storage media.
7. THIS WARRANTY SHALL NOT APPLY IN THE FOLLOWING CIRCUMSTANCES:
 - a. O2 or its authorised agent was not notified by the Customer of the defect within fourteen (14) days after the appearance of the defect within the Warranty Period; or
 - b. the Products were not returned to O2 or its authorised service agent within thirty (30) days after the appearance of the defect within the Warranty Period; or
 - c. deterioration of the Products due to normal wear and tear; or
 - d. use other than in accordance with the user manual; rough handling; exposure to moisture; dampness or extreme thermal or environmental conditions or a rapid change in such conditions; corrosion; oxidation; unauthorised modifications or connections; unauthorised opening or repair; repair by use of unauthorised spare parts; accidents; forces of nature; or other actions beyond the reasonable control of O2 (including but not limited to deficiencies in consumable parts, such as batteries which all by their nature have a limited lifetime, and breakage or damage to the camera lens) unless the defect was caused directly by defects in materials or workmanship. This Limited Warranty does not cover physical damage to the surface of the Products including cracks or scratches on the LCD screen or camera lens; or
 - e. the Product serial number or IMEI number has been removed, defaced, altered or is illegible; or
 - f. the defect was caused by a defective function of the cellular network; or
 - g. the defect was caused by the fact that the Products were used with or connected to an accessory not approved or provided by O2 or used in other than its intended use and where it can be shown by O2 that such defect is not the fault of the Products.
 - h. repairs performed by service centres that have not been authorised by O2.

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8. In the event of Products' failure, the customer should take the following actions:

- a. Refer to the user manual in order to identify and possibly correct the problem.
- b. If the problem cannot be resolved by reference to the user manual, the Customer should return the Products to the place where it was purchased.

9. THIS LIMITED WARRANTY STATES THE ENTIRE WARRANTY GIVEN BY O2 TO THE CUSTOMER. IN NO EVENT SHALL O2 BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL LOSSES OR DAMAGES OF ANY NATURE WHATSOEVER, INCLUDING BUT NOT LIMITED TO LOST PROFITS OR COMMERCIAL LOSS, TO THE FULLEST EXTENT THAT THOSE LOSSES OR DAMAGES CAN BE DISCLAIMED BY LAW.

O2 does not exclude or limit liability for personal injury or death resulting from its own negligence.

[This Limited Warranty does not affect the Customer's statutory rights in law specific to the country of purchase, such rights remain protected.](#)

[If you purchased the Products in the UK, this Limited Warranty is given to you by O2 \(UK\) Limited registered office 260 Bath Road, Slough, Berkshire, SL1 4DX, UK.](#)

Mandatory statements

Hereby O2 (UK) Limited declares that this O2 Cocoon mobile phone is in compliance with the essential requirements and other relevant provisions of Directive 1999/5/EC.

A copy of the Declaration of Conformity made under Directive 1999/5/EC can be obtained by writing to O2 (UK) Limited at 260 Bath Road, Slough, Berkshire, SL1 4DX, UK.

o2.co.uk

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